



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Michael Sentance, J.D., LL.M.
State Superintendent of Education

Alabama
State Board
of Education

July 28, 2017

MEMORANDUM

Governor Kay Ivey
President

TO: City and County Superintendents of Education

Jackie Zelgler
District I

FROM: Michael Sentance *MS*
State Superintendent of Education

Betty Peters
District II

SUBJECT: Assistance for Teachers Seeking National Board for Professional Teaching Standards (NBPTS) Certification in 2018-2019

Stephanie Bell
District III
Vice President

The Alabama State Department of Education (ALSDE), in cooperation with the National Board for Professional Teaching Standards (NBPTS), will assist 150 teachers who are interested in applying for National Board Certification as first-time candidates in 2018. The state has been awarded funds to pay the \$1,900 assessment fee required by the NBPTS. However, before payment is made, candidates must meet the following conditions:

Yvette M. Richardson, Ed.D.
District IV

1. Have three years of teaching experience.
2. Apply for and pass the Alabama Screening and Selection Process.
3. Create a National Board Certified Teachers (NBCT) account.
4. Be responsible for paying the remaining \$75 component fee.

Ella B. Bell
District V

Cynthia McCarty, Ph.D.
District VI
President Pro Tem

The application for the Alabama Process can be downloaded from our Web site at www.alsde.edu. On the Home page, click on Department Offices, Office of Teaching and Leading, scroll down to Educator Recruitment and Placement, and click on NBPTS. The deadline for submitting an application to the ALSDE is September 15, 2017.

Jeff Newman
District VII

If you have any questions regarding this memorandum, please contact Mrs. Debra Gosha by telephone at 334-242-9935 or by e-mail at dgosha@alsde.edu.

Mary Scott Hunter, J.D.
District VIII

Michael Sentance, J.D., LL.M.
Secretary and
Executive Officer

MS/JAM/DG
cc: Dr. Barbara J. Cooper
Mr. Andy Craig
Dr. Jayne A. Meyer
Mrs. Debra Gosha

FY17-2080



INSTRUCTIONS FOR SUBMITTING GRANT NBCT APPLICATION

Application Form (complete the two-page application form)

Required Attachments:

1. **Profile of Teaching** (Type this heading on your document.)

Submit three copies of a written profile of your approach to teaching. Use the five NBPTS core propositions as points of discussion. Give **specific examples** from your classroom practice that illustrate each point of discussion. Write in first person. (Keep in mind that this piece of writing should capture the life and "heart" of your classroom. A real place with real people should emerge. Avoid writing a philosophical treatise on education.) The profile may not exceed **two** single-spaced, typed pages. Profiles that exceed two pages will not be considered.)

2. **Context of School** (Type this heading on your document.)

Provide a context of your school or classroom in terms of demographics and challenges (no more than **one** single-spaced page).

3. **Two Letters of Recommendation**

4. **List of Education-Related Recognitions, Honors, Awards Received** (List Form Only)

Format specifications for writing samples:

Length – Two (2) single-spaced typed pages for Profile. One (1) single-spaced typed page for Context of School.

Margins – Use one-inch margins (top, bottom, left, and right).

Type size – Use a Times New Roman font no smaller than a twelve point.

Name - Do not put your name on the pages of the documents. Do not attach a cover sheet.

Staple all three copies of the profile paper and context papers separately.

Profile Content – The writer provides **compelling, less-than-compelling, or insufficient or no written evidence** of the following:

- Teachers are committed to students and their learning.
- Teachers know the subjects they teach, and how to teach those subjects to students.

- Teachers are responsible for managing and monitoring student learning.
- Teachers think systematically about their practice and learn from experience.
- Teachers are members of learning communities.

Organization – For the maximum points, the papers should display the following:

- A definite plan or strategy.
- A strong sense of logical progression and overall completeness.

Grammar/Clarity - For the maximum points, the papers should display the following:

- A proficient command of grammar, usage, and mechanics.
- An appropriate variety of sentence formations and structures.
- Precise, varied language use.
- Strong, clear controlling ideas with no wandering.
- Smooth flow of ideas with effective transitions.

Scoring of Submissions

A review panel composed of Alabama National Board Certified Teachers and other educators from across the state will meet in Montgomery to score submissions.

NBCT Component Grant Application

Applications must be received on or before September 15, 2017.

Please return applications to the following address:

ALSDE – Attention: Mrs. Debra Gosha Ed.S.
 NBPTS Selection Panel
 P. O. Box 302101, Montgomery, AL 36130-2101



For UPS or FedEx packages, use this street address:
 50 North Ripley Street, Montgomery, AL 36104

Name _____

Home Address _____

Home Phone _____ Cell Phone _____

Email _____

Blog(s) URL or Twitter Handle (if applicable) _____

School _____ Grade Level and Subject _____

Annual Household Income (which includes spouse's income) _____

Which components do you plan to complete this cycle (2018 -2019)?

NBPTS Candidate ID Number (you must create an account) _____

Mark X by the following that apply to your school:

Title 1 School Failing School Priority School Focus School

School System _____ School Address _____

Regional Inservice Center (circle): UNA (1) Athens (2) A&M-UAH (3) UAT-UWA (4) UAB (5)

JSU (6) Montevallo (7) ASU (8) AU (9) USA (10) Troy (11)

National Board Certification Area (Mark X by One)

Art	Early and Middle Childhood (ages 3-12)
Art	Early Adolescence through Young Adulthood (ages 11-18+)
Career & Technical Education	Early Adolescence through Young Adulthood (ages 11-18+)
English as a New Language	Early and Middle Childhood (ages 3-12)
English as a New Language	Early Adolescence through Young Adulthood (ages 11-18+)
English Language Arts	Early Adolescence (ages 11-15)
English Language Arts	Adolescence and Young Adulthood (ages 14-18+)
Exceptional Needs Specialist	Early Childhood through Young Adulthood (ages birth-21+)

	Generalist	Early Childhood (ages 3-8)
	Generalist	Middle Childhood (ages 7-12)
	Health Education	Early Adolescence through Young Adulthood (ages 11-18+)
	Library Media	Early Childhood through Young Adulthood (ages 3-18+)
	Literacy: Reading-Language Arts	Early and Middle Childhood (ages 3-12)
	Mathematics	Early Adolescence (ages 11-15)
	Mathematics	Adolescence and Young Adulthood (ages 14-18+)
	Music	Early and Middle Childhood (ages 3-12)
	Music	Early Adolescence through Young Adulthood (ages 11-18+)
	Physical Education	Early and Middle Childhood (ages 3-12)
	Physical Education	Early Adolescence through Young Adulthood (ages 11-18+)
	School Counseling	Early Childhood through Young Adulthood (ages 3-18+)
	Science	Early Adolescence (ages 11-15)
	Science	Adolescence and Young Adulthood (ages 14-18+)
	Social Studies-History	Early Adolescence (ages 11-15)
	Social Studies-History	Adolescence and Young Adulthood (ages 14-18+)
	World Languages	Early Adolescence though Young Adulthood (ages 11-18+)

The following criteria must be met in order for your application to be considered by the selection panel. The applicant verifies and commits to the following by placing an (X) in the spaces provided.

_____ 1. Have three (3) years of teaching experience and a baccalaureate or higher degree.

_____ 2. Teach full-time in a public PreK-12 school.

_____ 3. Commit to teach three (3) years in an Alabama PreK-12 school.

_____ 4. Commit to completing the NBCT Portfolio (all four [4] Components).

_____ 5. Applicant is responsible for registration fees (\$75.00 per component).

_____ 6. Annual household income does not exceed two times the median household income for the state of Alabama.

I have researched the process and understand the nature of each of the four components. For more information, go to <http://boardcertifiedteachers.org/about-certification> Candidates may also view their portfolio instructions within their content area at <http://boardcertifiedteachers.org/certificate-areas>.

Declaration of Intent: I understand that if I receive funds from the ALSDE and do not complete the NBCT portfolio or do not teach at least three (3) additional years in an Alabama public PreK-12 school, I must repay the funding I received.

Signature: _____ Date: _____

Attach the following information/documents to this application.

- List of education-related recognitions, honors, and awards you have received.
- Attach two letters of recommendation.
- Provide a context of your school or classroom in terms of demographics and challenges (no more than a single-spaced page).
- Submit a two-page or less, single-spaced, profile of your teaching approach. Use the NBPTS Five Core Propositions to guide your discussion. Where possible, provide specific examples from your classroom practice that illustrate those propositions. The Five Core Propositions are as follows:
 1. Teachers are committed to students and their learning.
 2. Teachers know the subjects they teach and how to teach those subjects to students.
 3. Teachers are responsible for managing and monitoring student learning.
 4. Teachers think systematically about their practice and learn from experience.
 5. Teachers are members of learning communities.

2017-2018 Budget

National Board Certification of Teachers - \$450,000 appropriated and at least \$50,000 of this appropriation shall be expended for Accomplished Teaching, Learning and Schools (ATLAS), and at least \$50,000 shall be expended for candidate support and professional development during the certification process. The balance of funds shall be expended to provide fee support to candidates seeking certification. Any unused portion of the funds shall be expended for aforementioned candidate support and professional development. Candidates whose annual household income exceeds two times the most recently available median household income for the state of Alabama shall not be eligible for fee support. Priority shall be given to candidates in certificate areas of need as determined by the State Superintendent of Education (e.g. mathematics, literacy, science, early childhood, middle childhood, etc.); candidates who agree to teach at a school with five or fewer National Board Certified Teachers for a period of three years; and additional need criteria determined by the State Superintendent of Education.

Applicants will be notified of their status on November 17, 2017.