*Surplus Phone Sale*

Alabama A & M University is offering for sale by SEALED BID, one lot consisting of 717 telephones including the following:

Five hundred and twenty-four (524) Nortel M2008’s, One hundred sixty-six (166) M2616’s, Twenty (20) M3904, Three (3) M8009, Two (2) M7310, One (1) M7208 and One (1) M7312.

These items are described on the attached “Quotation Sheet” and may be viewed by appointment only. Call the Property Management Office at 256 372 5547 from 8:30 a.m. to 4:30 p.m. for information.

***Special note: an additional 600 to 700 hundred units will be available for purchase July 2013 by the winning bidder***

Bid opening will be February 22, 2013 2:00 p.m. cst at Alabama A&M University Property Management Office, located at the University Services Building, 453 Buchanan Way, Normal, AL. 35762. An award will be made three (3) business days after the bid opening has completed. Only the winning bidders will be notified.

This sale shall be made on a SEALED BID basis. When submitting a bid, this bid document must be used for a bid to be considered. Please designate the item desired by placing your bid amount on the line provided next to the lot number and description on the attached “Quotation Sheet”. All bids must be submitted in a Sealed Envelope. Mark the outside of the sealed bid envelope “PUBLIC SALE SS2013-01” along with your first and last name. If you are an A & M employee an inter-office envelope will not be considered to be a sealed envelope. FAX OR EMAIL BIDS WILL NOT BE ACCEPTED.
Alabama Law requires that an individual must be 19 (Nineteen) years of age to sign and enter into a contract, Therefore an individual must be 19 (nineteen) years of age to submit a bid to Alabama A & M.

Please note no special bidding instructions will be honored. Each lot will be sold to the highest bidder that places a dollar amount on the bid sheet for that lot. If you desire to place a bid for multiple items, then place a dollar amount next to each of those lots. There will be no, “All or None” nor “Only Desire One” bids honored. If you do not want an item then do not place a bid for that lot.

Each lot shall be sold completed, as a single item only. Therefore, Bids must be submitted for the entire offering as described on the attached “Quotation Sheet” and not on a portion thereof. Under no Circumstances will a feature which is an integral part of or an attachment to or peripheral component of the system herein described bids for such features, parts, attachments or components alone will not be considered in the bids evaluation process.

The successful bidder shall be held responsible for payment and removal of this equipment from University premises within ten (10) business days, between 8 a.m. to 12 p.m. & 1 p.m. to 5 p.m., from date of award notification. If all items are not removed from Alabama A&M University and special arrangements at the discretion of Property Management have not been made, the items will be disposed of by Property Management. No refund will be made. Failure to comply with these requirements may result in revocation of bid award and subsequent award to an alternate bidder. Failure to comply may also jeopardize the bidder’s position on the University’s list of responsible bidders, and the opportunity to bid on future sale offerings.

These items shall be sold “AS IS, WHERE IS” in their present location. No warranties whatsoever are inferred or implied. The successful bidder shall assume full responsibility, fiscal and otherwise, for making all arrangements, as may be required, for the de-installation, disassembly, packaging, removal, loading and transportation of the merchandise.
Payment for these items must be made by personal check, company check, cashier’s check or money order. Guaranteed instruments should be made payable to “Alabama A & M University”. Payment must be made prior to the removal of the equipment from University premises, and must be received within two (2) business days, between 8 AM-12PM and 1PM-5PM, from date of award notification.

Anyone who submits a personal or company check, which is returned for non-sufficient funds, will no longer be allowed to utilize Personal or company checks as payment for sale items. Other charges may apply.

The following page must be signed for a bid to be considered. Indicate the company name (if applicable), signature, printed name, address and telephone number(s), as they should appear on the bill of sale. Sealed bids must be submitted before 2:00 p.m. cst, February 22, 2013 at which time they will be opened.
ALABAMA A&M UNIVERSITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.

Submit bids to
Dept. of Property Management
Alabama A & M University
P O BOX 317
Normal, AL 35762

IMPORTANT:

1. Read the preceding Terms & Conditions very carefully, and submit bid using this document.

2. Sign the bid response as requested above.

3. Mark the outside of the sealed bid envelope “Public Sale SS2013-01” along with your first and last name.

4. Bid opening is February 22, 2013 at 2:00 p.m.

5. Please mark your bid in the “Amount Bid” column on the quotation sheet.

6. Checks Only, No Cash Accepted.

NOTE: The following will be used to prepare the Bill of Sale. Items marked with an asterisk (*) are required for bid to be considered.

COMPANY____________________________________________

* SIGNATURE__________________________________________

*Printed Name________________________________________

*Address____________________________________________

*City, State, ZIP_______________________________________

*Telephone: __________________________________________

E-MAIL ADDRESS______________________________________
Alabama A & M University

QUOTATION SHEET

***NUMBER OF UNITS ARE APPROXIMATE FOR EACH LOT***

<table>
<thead>
<tr>
<th>LOT #</th>
<th>DESCRIPTION</th>
<th>Min. Bid</th>
<th>Amount Bid</th>
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<tr>
<td>1</td>
<td>Nortel Telephones</td>
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