**Step 8. Pay Tuition and Fees**

Do you have a balance?

- **Online with Tuition Management Systems (TMS)**
  
  - Visit [http://aamu.afford.com](http://aamu.afford.com)
  
  - [http://aamu.afford.com](http://aamu.afford.com)

- **Pay Balance in Full**
  - Cashier’s Office
  - Patton Hall, Rm 105A
  - Make Payment Arrangements
  - Student Accounts
  - Patton Hall, Rm 203

**Step 9. Activate Student Email**

Visit the myAAMU webpage:

- [http://www.aamu.edu/campuslife/pages/myaamu.aspx](http://www.aamu.edu/campuslife/pages/myaamu.aspx)

  - Click on the email link (the + sign) to expand the menu
  - Click on the link entitled, “Activate Student Email Account”
  - Follow instructions on page and click “Submit”
  - Wait for your ID and password to be returned

*Note: It is mandatory to activate your bulldog email account. It is the University’s official method of providing information, notifications, etc.*

**Step 10. Get Student ID**

Patton Hall, Rm 112

- Students must carry their ID cards with them at all times.
- ID cards are required for use in the library, athletic events, and activities for students on campus.

**Step 11. Purchase Parking Decal**

Public Safety Building

Phone: 256-372-5555

**Note:**

- All motor vehicles driven or parked on A&M campus by faculty, staff and students must be currently registered for each school year and display a current A&M decal.
- Students are not allowed to park in the numbered parking spaces. Those are for faculty/staff ONLY.
- Vehicle Registration From must be completed online before students can purchase or pick up a decal.

**Vehicle Registration Form**

- [http://www.aamu.edu/administrativeoffices/publicsafety/pages/vehicle-registration.aspx](http://www.aamu.edu/administrativeoffices/publicsafety/pages/vehicle-registration.aspx)

**Credit Affidavit Form**

- [http://www.aamu.edu/administrativeoffices/publicsafety/pages/vehicle-registration.aspx](http://www.aamu.edu/administrativeoffices/publicsafety/pages/vehicle-registration.aspx)

*Note: Credit Affidavit Form must be signed by the last day of registration. Students who will not have a vehicle, may receive credit for one half of the Shuttle/Parking fee.*

**Step 12. Purchase Books**

Bookstore:

- The campus bookstore is a full service student bookstore operated by Follett.
- It is located on the first floor of the Ralph Lee Student Center and is open Monday-Friday from 8:00AM-5:00PM.

Visit:

- [http://www.aamu.edu/campuslife/studentresources/Pages/Bookstore.aspx](http://www.aamu.edu/campuslife/studentresources/Pages/Bookstore.aspx)

**Step 13. Sign-Up for Bulldog Alerts**

The system allows AAMU students, faculty, and staff to sign-up and receives emergency messages, severe weather notifications, and campus closings and delay information through multiple telephone, email, and text messaging outlets.

In an emergency, the University will activate the system, sending telephone calls (work, cell, and/or home), e-mail, and text (SMS) messages simultaneously to the campus community. Students, Faculty and Staff will be able to update their personal information via Self-Service Banner.

Visit the link below to sign up for alerts:

- [http://www.aamu.edu/administrativeoffices/information-technology/ITServices/BulldogAlerts/Pages/Subscribe-to-Bulldog-Alerts.aspx](http://www.aamu.edu/administrativeoffices/information-technology/ITServices/BulldogAlerts/Pages/Subscribe-to-Bulldog-Alerts.aspx)

**Book Voucher:**

The University offers a book voucher program for Federal Financial Aid recipients who are expected to have a credit balance after all aid is posted.

The voucher is to be used for the purchase of books and basic supplies (notebook, pencils, pens, etc.)

No action is required by the student to use or receive the voucher.

Visit:

- [http://www.aamu.edu/campuslife/studentresources/Pages/Book-Voucher.aspx](http://www.aamu.edu/campuslife/studentresources/Pages/Book-Voucher.aspx)
AAMU Registration Checklist

**Step 1. Admissions**
If you have been admitted to the university or received an acceptance letter, proceed to **Step 2**.
If not, go to the “Admissions Office”, Patton Hall, Rm 100A
Phone: 256-372-8330
Hours: Monday-Friday 8:00AM-5:00PM
Visit: [http://www.aamu.edu/Admissions/UndergraduateAdmissions](http://www.aamu.edu/Admissions/UndergraduateAdmissions).

*Note: office hours are subject to change during the summer*

**Step 2. Housing**
Residential Students: Apply online at: [http://www.aamu.edu/housing](http://www.aamu.edu/housing).
- Pay $100 Housing Application Fee
- Pay $250 Housing Security Deposit
All payments can be made to the
Cashier’s Office
Patton Hall Rm 105A
Phone: 256-372-5203
Monday-Friday 8:00AM-4:00PM

*Pay Fees online at: [http://www.aamu.edu/campuslife/living-on-campus/residentialLife](http://www.aamu.edu/campuslife/living-on-campus/residentialLife)*

Commuter desiring a meal plan, come to the Housing Office, located in Knight Complex.
If you are not applying for housing, proceed to **Step 3**.

**Step 3. Entrance Testing**
If you have an ACT score of 18, proceed to **Step 4**.
If not, Arrange for COMPASS testing
AAMU Testing Services Center
Rm 209, New School of Business
Phone: 256-372-5628
For more information visit: [http://www.aamu.edu/Academics/academicresources/Pages/Testing-Center](http://www.aamu.edu/Academics/academicresources/Pages/Testing-Center)

**Step 4. Student Orientation and Registration (S.O.A.R)**
If you’ve already registered or attended an Orientation Session, proceed to **Step 5**.
If not, Arrange to attend an Orientation Session

*Note: This applies to freshman and freshman transfers with less than 30 hours only*

**Step 5. Academic Advising**
If you have completed academic advising, proceed to **Step 7**. If not, Arrange for Academic Advising
Thomas Hall, Rm 219
Phone: 256-372-4289
[http://www.aamu.edu/academics/academicresources/academicadvising](http://www.aamu.edu/academics/academicresources/academicadvising)

*Note: You must see your advisor to receive your ALTERNATE ADVISING PIN for registration of classes*

**Step 6. Course Registration**
If you have registered for your courses, proceed to **Step 7**.
If not, Register ONLINE using Self-Service Banner
User ID (A number) and PIN (6-digits) required
Self-Service Banner can be accessed from myAAMU
[http://www.aamu.edu/myaamu](http://www.aamu.edu/myaamu)

**Step 7. Financial Aid**
If you have completed your financial aid, proceed to **Step 8**.
If not, View your financial aid status ONLINE using Self-Service Banner
Select 2014-2015 financial aid award status tab, and follow the steps required to accept your awards.
Self-Service Banner can be accessed from:
[http://www.aamu.edu/myaamu](http://www.aamu.edu/myaamu)
Visit the Office of Financial Aid
Patton hall, Rm 211
Hours: Monday-Friday 8:00AM-5:00PM
Phone: 256-372-5400

*Note: Financial Aid staff will be located in the first floor computer lab of the J.F. Drake Memorial Learning Resources Center during the beginning of Fall/Spring Registration*