TO: AAMU Faculty, Staff and Students

FROM: Norman E. Jones
AVP for Business and Finance & Comptroller

DATE: January 26, 2012

SUBJECT: 1098T Tax Forms

Students may now access their 2011 1098T tax form via their Banner Self Service account. The form may be retrieved by following the steps outlined below:

1. Login to Self Service Banner
2. Click on Student
3. **Click** on Student Account

4. **Click** on Tax notification and enter Year. **Click** Submit.
5. View/Print 1098T Tax Form