



ATTENTION!



STUDENTS RECEIVING REFUNDS

Please note the following tips relative to changes in your account after receipt of a refund:

- Verify in Banner Self-Service that all of your fees have been fully assessed prior to receiving and spending your refund.
- Ask for assistance if you are uncertain if specific charges have been assessed
- Should charges be posted to your account after receipt of a refund you will be responsible for payment in full in accordance with existing payment deadlines.
- ***Example: You add a class after receiving a refund:***
 - *Your account will be charged based on the number of credit hours added.*
 - *You will be responsible for the additional charges resulting from the addition of these classes.*

This information is applicable to all charges incurred after receiving a refund including but not limited to an increase in hours, housing charges, meal plans, fines, aid cancellations, and others. These changes can be reviewed on your account via Banner Self Service.

Please keep this very important information in mind. You may contact the **Office of Student Accounts at 256-372-8784, 5194, or 8152** should you have questions or require additional information regarding this matter.