

## **ALABAMA A&M UNIVERSITY GUIDELINES FOR ALABAMA RESIDENCY CLASSIFICATION FOR TUITION PURPOSES**

Information to assist AAMU in its administrative responsibility for determining student's residency status must be provided by the students. Residents of Alabama, as well as categories of non-residents hereinafter identified, may be enrolled upon payment of resident tuition and fees as follows:

1. a) A student may register as an Alabama resident for tuition purposes only upon showing that he/she has been a resident of Alabama for a period of at least 12 months prior to initial registration.  
b) No emancipated minor or person 19 years of age or older shall be deemed to have gained or acquired Alabama residency status for tuition purposes while attending any educational institution in this state, in the absence of a clear demonstration that he/she in fact established residency in this state.
2. If a person is under 19 years of age and living with a parent or guardian, he/she may register as an Alabama resident for tuition purposes only upon showing that his/her parent(s) or guardian has been a bona fide resident of Alabama for a period of 12 months prior to initial registration.
3. A full-time faculty member of AAMU, his/her spouse and dependent children under age 25, may register for the payment of resident fees, even though they have not been bona fide residents of Alabama for the preceding 12 months.
4. The spouse of any person who is classified as or who is eligible for classification as an Alabama resident student for tuition purposes, except spouses of those granted residency as a result of graduate assistantships, are entitled to Alabama residency classification for tuition purposes.
5. Military personnel and their dependents stationed in Alabama and on active military duty entitled to Alabama residency classification for tuition purposes.
6. A/an student/applicant, spouse, parent, or guardian, who is not a resident of Alabama but who has been employed full-time in Alabama for at least 12 months and has filed his/her Federal Personal Income Tax form jointly with a qualifying spouse for the tax year prior to the year in which the student is either admitted or registered for classes, is entitled to Alabama residency classification for tuition purposes.
7. International students shall be classified as non-resident students. However, that a non-US citizen living in this country under a visa permitting the establishment of a permanent residence shall have the same privilege of qualifying for Alabama residency status for tuition purposes as a citizen of the United States.

8. Any Alabama resident student who remains in the state after his/her parent(s) or guardian (previously legal residents of Alabama or stationed in Alabama on military orders) move(s) from the state shall be entitled to remain classified as an Alabama resident for tuition purposes as long as attendance is uninterrupted. Such students need not attend the summer session in order to render attendance uninterrupted.
9. In the event that a bona fide resident of Alabama is appointed as guardian of a nonresident minor, such minor will not be permitted to register as an Alabama resident for tuition purposes until the expiration of one year from the date of court appointment, and then only upon proper evidence that such appointment was not made to avoid payment of non-resident fees.
10. Students determined to be eligible for resident tuition purposes by an Alabama state-supported college or university retains their resident eligibility for one academic year upon transfer to AAMU.
11. Any student granted status as an Alabama resident student for tuition purposes whose status is based on a sworn statement, which is false, is subject to disciplinary sanctions as may be imposed by AAMU.

### **Changes in Residence Status**

Applicants who are classified by AAMU as non-residents but who later claim to qualify as bona fide residents of Alabama for tuition purposes must file a Petition for Alabama Residency Classification for Tuition Purposes with the Office of Graduate Studies. With few exceptions, a student can change his/her status from a non-resident to an Alabama resident student for tuition purposes only by actually residing in the state for the period required, with the intention of assuming residence within the state indefinitely and by establishing a physical presence and place in the state which he/she true, fixed, and permanent home place of habitation. **In determining whether the student is in fact an Alabama resident for tuition purposes, the burden of proof rests with the student.**

To receive consideration, petitions for change of status and all supporting documentation must be filed with the Office of Graduate Studies on or before

<b>Fall Semester</b>	<b>July 15</b>
<b>Spring Semester</b>	<b>November 15</b>
<b>Summer Sessions</b>	<b>April 15</b>

When a petition is approved, classification as a resident for tuition purposes will not be retroactive to the prior semester; however, any non-resident fees paid in advance for succeeding semesters will be adjusted. The Office of Admissions and School of Graduate Studies will have the responsibility for classifying a student as an Alabama resident or non-resident for tuition purposes.

### **Appeals of Residency Status**

A student who wishes to appeal the decision resulting for his/her petition for Alabama residency may request a review of that decision before AAMU Residency Review Committee. Appeals must be made in writing to the chairperson of that committee within 10 working days of the decision.

**ALABAMA A&M UNIVERSITY  
PETITION FOR ALABAMA RESIDENCY CLASSIFICATION  
FOR TUITION PURPOSES**

Student Name:

Date of Birth:

Student Number:

Telephone Number:

Requesting Residency Status Change Beginning

Semester, 2

Current Mailing Address:

Former Out-of-State Address:

Street (Post Office Box)

Street (Post Office Box)

City

State

Zip

City

State

Zip

List Each Semester/Term of Attendance at the University

Please read carefully and indicate "yes" or "no" where applicable. Attach copies of supporting documents as evidence.

YES NO Have resided in the State of Alabama for twelve (12) consecutive months prior to affected semester.

If under 19 years of age, parent(s) or guardian has been a legal resident of the state of Alabama for twelve (12) consecutive months prior to affected semester.

Intended to reside indefinitely for the purpose of establishing a true, fixed, and permanent home and place of habitation.

Full-time faculty/staff member of Alabama A&M University/ Spouse of faculty/staff member, or dependent child of faculty/staff member.

Married to legal resident of the State of Alabama.

Member of U.S. Armed Services with military duty assignment in the State of Alabama, spouse or dependent child of such member.

Non-resident, but employed full-time in the State of Alabama for at least twelve (12) months and filed and Alabama Income Tax Return, or dependent child of such employed.

Recently appointed guardian is a legal resident of the State of Alabama.

Other special concerns or considerations are listed on the back, or on an attached page.

To receive consideration, petitions for change of status and all supporting documentation must be filed on or before the following dates:

For Fall Semester	July 15
For Spring Semester	November 15
For Summer Semester	April 15

***ANY STUDENT GRANTED STATUS AS AN ALABAMA RESIDENT STUDENT FOR TUITION PURPOSES WHOSE STATUS IS BASED ON A SIGNED STATEMENT WHICH IS FALSE SHALL, UPON DETERMINATION OF SUCH FALSITY, BE SUBJECT TO DISCIPLINARY SANCTION AS MAY BE IMPOSED BY THE UNIVERSITY.***

I certify that the above information is true and complete.

\_\_\_\_\_ Date Submitted

\_\_\_\_\_ Signature

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**FOR SCHOOL OF GRADUATE STUDIES USE ONLY**

Date of RRC Meeting: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Denied Because of: \_\_\_\_\_

\_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_