

John E. Doe

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EDUCATION

Alabama A&M University, Normal, AL
B.S., Bus. Admin / Mgmt Info Systems
Dec. 2005; GPA: 3.58

Calhoun Community College, Decatur, AL
A.S., Accounting
Aug. 2001; GPA: 3.50

COMPUTER EXPERIENCE

Languages: COBOL, Visual Basic, C++

Software: Word, PowerPoint, Excel, Peachtree Accounting

WORK EXPERIENCE

Business Name, City, St

06/2004-Present

Job Title

- Duties
- Duties
- Duties

Business Name, City, St

01/2003-06/2004

Job Title

- Duties
- Duties
- Duties

Business Name, City, St

01/2000-01/2003

Job Title

- Duties
- Duties
- Duties

EXTENSION

Business Committees –

Community –

Professional – Member, Internet Society of America

AWARDS AND HONORS

Dean's List, Calhoun Community College, Spring 2001

Outstanding Staff Award, Business name, 2002

References available upon request