

ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
NORMAL, ALABAMA 35762

WITHDRAWAL CLEARANCE

INSTRUCTIONS: The student should return any borrowed books, cards, (I.D., meal tickets, etc.), keys, uniforms, or equipment to the appropriate offices on the campus. If the student is withdrawing within the first four weeks of the semester, he should check with Financial Services regarding his eligibility for a refund of fees. Completion of this form does not necessarily relieve the student from any obligations he may have incurred at Alabama A&M University. The withdrawal process is not completed until all signatures have been secured, and this form returned to the Registrar's Office for final clearance.
EFFECTIVE DATE OF WITHDRAWAL IS THE DATE THIS CLEARANCE FORM IS RETURNED TO THE REGISTRAR'S OFFICE.

Name: _____ Social Security # _____
Last First Middle

Classification: _____ Birthdate: _____ Age: _____

I request to withdraw as a student from Alabama A&M University effective as of _____, 20_____

Last date of attendance in class _____, 20_____

Local Address _____ Telephone No. _____
Route or Number and Street City, State Zip

Permanent Address _____ Telephone No. _____
Route or Number and Street City, State Zip

State reason for withdrawal: _____

Signature of Student Date

In order to insure that you have a clear record before you leave Alabama A&M University, it will be necessary to secure the following information before you can be given an official withdrawal.

PLEASE SECURE SIGNATURES FROM THE FOLLOWING OFFICES, THEN RETURN TO THE REGISTRAR'S OFFICE.

1. _____ Special Student Services (SSS)/VA Inform SSS and VA office of withdrawal
(203 Lee Center)
2. _____ Financial Aid Office Inform Financial Aid Office of withdrawal
(211 Patton Hall)
3. _____ Cashiers Office Payment of University accounts, if any
(105 Patton Hall)

CLEARANCE GRANTED ON _____ SIGNATURE _____
DATE REGISTRAR