

JUNIOR AUDIT PACKETS

Junior Audits are academic assessments prepared by students and their academic advisors. The purpose of the Junior Audit is to alert undergraduate students of the courses and any other academic requirements needed for graduation. Junior Audits are to be completed the first semester of a student's junior year (≥ 64 earned hours).

The student should meet with their assigned departmental faculty advisor, complete the Junior Audit Packet, and submit the packet to the Academic Advising Coordinator in his/her school. The packet must be signed-in by the student in the Coordinator's Office. It is then reviewed by the Coordinator for accuracy.

The Coordinator will meet with the student after reviewing the Junior Audit Packet, go over any deficiencies with the student, and provide the student with a corrected copy of the Graduation Check Sheet.

The Junior Audit Packet (JAP) consists of:

- ❖ the Graduation Check Sheet signed by the student and their advisor
- ❖ any Transient Student Forms
- ❖ any Visiting Student Forms
- ❖ any Course Substitution Forms.