AAMU Employee Electronic W-2 Consent

- Log on to "Banner Self-Service" using your ID and PIN numbers

NEW: Tuition and Fees for academic year 2011-12. REGISTER NOW FOR SPRING 2012 CLASSES!

- Effective Spring 2011, refunds will be paid by Direct Deposit or mail only - no exceptions. Get refund instructions here.
  - View complete refund policy here.
- Sign up for Emergency Text Alerts from the University
- Self Service Banner Guide for Students
- Look up my AAMU Student Banner ID and PIN
- Get 1099-T Tax information here.
- Activate Your Gmail Account.

DIRECTIONS: Please enter your Banner Identification Number (also known as your A-number or User ID) and your Personal Identification Number (PIN). When finished, click Login.

Please Note: ID and PIN are case-sensitive.

To protect your privacy, please Exit (log-out) and close your browser when you are finished.
Click on "Employee" then click on "Tax Forms"
Read the disclosure, click the box under “My Choice” then click “Submit”.

Electronic W-2 Consent

Select the check box to consent to receive your W-2 electronically, or uncheck to revoke consent.

By consenting to receive your W-2 electronically, you agree to return to this site between January 31 and October 15 of the appropriate year to print your W-2 form on-line. You may be required to print and attach your W-2 form to a Federal, State, or local income tax return.

Your consent will be valid for all subsequent tax years unless revoked by you, upon termination, or this service is not supported in a future given tax year. You may revoke your consent and receive a paper Form W-2 by accessing this site and unchecking the box to revoke consent, or providing written notification to the Human Resources or Payroll office.

A paper copy of your W-2 may be obtained by contacting the Human Resources or Payroll office. Updating of employee contact information is the responsibility of the employee by providing correct up-to-date information to the Human Resources or Payroll office.

Selection Criteria

Consent to receive W-2 electronically: 

I understand the instructions provided to me for accessing and printing my electronic W-2 form.

Click to submit

Click box

[ Return To Tax Forms Menu ]