2016 FALL CAREER WEEK
SEPTEMBER 21-22

Employer Quick Guide
Registration Opens July 18
SCHEDULE at a GLANCE

EMPLOYER ROUNDTABLES
WEDNESDAY, SEPTEMBER 21
College of Engineering, Technology, and Physical Sciences | Arthur J. Bond Hall &
College of Business and Public Affairs | New School of Business

3:30 PM – 3:50 PM  Recruiter Check-In (room assignments)
4:00 PM  Employer Roundtables Begin, Session I
4:30 PM  Break
4:40 PM  Employer Roundtables, Session II
5:10 PM  Break
5:20 PM  Employer Roundtables, Session III

CAREER FAIR
THURSDAY, SEPTEMBER 22
Student Health & Wellness Center Gym
Note: temporary parking for immediate unloading is near the entrance immediately adjacent to the bldg

9:00 AM – 9:45 AM  Recruiter Check-In & Booth Setup
   (student volunteers will meet you at the door ready to assist)
9:00 AM – 10:30 AM  Continental Breakfast - Multipurpose Room
10:00 AM – 2:30 PM  Career Fair
11:00 AM – 11:45 AM  Lunch – Group 1
12:00 PM – 12:45 PM  Lunch – Group 2
   Multipurpose Room, a lunch ticket is provided with your Career Fair ID badge
3:00 PM  Booth Break Down & Shipping

INTERVIEW DAY
FRIDAY, SEPTEMBER 23
Ernest Knight Center, Reception Hall

8:30 AM – 9:00 AM  Recruiter Check-In & Continental Breakfast
9:00 AM – 2:00 PM  Interviews (Two interviewers share the same schedule, ten, 30-minute interviews.)
1:00 PM – 3:00 PM  Lunch, Ernest Knight Center - VIP Dining Room
**2016 Fall Career Week at Alabama A&M University | Sept. 21-23**

c. D.S. | PATTON BUILDING, ROOM 101 | NORMAL, ALABAMA 35762 | 256.372.5692 | AAMU.EDU/CDS

**REGISTRATION FEE**

**TITLE SPONSOR OF CAREER WEEK | $1500 | 6 Recruiters**

Become a Title Sponsor of Career Week. Recognition in all CDS materials. Prime booth placement. Limited to 6 partners. Title sponsorship includes:

- **CAREER FAIR Registration**: 2 booths (10’ x 10’), 2 topped and skirted tables, 6 chairs, a company sign (2’x6’x30) a wastebasket and continental breakfast and lunch for 6 representatives. Electricity is included.

- **INTERVIEW DAY Registration**: 3 booths (10’ x 10’), 1 topped and skirted table per booth for 2 recruiters per booth, a company sign (2’x6’x30) a wastebasket and continental breakfast and lunch for 6 representatives.

**Standard Registration | 2 Recruiters**

Career Fair Registration fees include: One booth (10’ x 10’), one topped and skirted table, two chairs, a company sign (2’x6’x30) a wastebasket and continental breakfast and lunch for two representatives.

Interview Day Registration fees include: One booth (10’ x 10’), one topped and skirted table, two chairs, a company sign (2’x6’x30) a wastebasket and continental breakfast and lunch for two representatives. Two interviewers share the same schedule, ten, 30-minute interviews.

<table>
<thead>
<tr>
<th>Recruiter Type</th>
<th>Career Fair Only Rate</th>
<th>Interview Day Only Rate</th>
<th>Career Fair &amp; Interview Day Combined Rate</th>
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</thead>
<tbody>
<tr>
<td>Corporate</td>
<td>$350</td>
<td>$250</td>
<td>$400</td>
</tr>
<tr>
<td>Non-Profit/Gov’t</td>
<td>$175</td>
<td>$175</td>
<td>$325</td>
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**Standard Registration: Additional Booth** *(Required for more than 4 Recruiters)*

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**Additional Recruiters**

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<td>$50</td>
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**Unexpected Representative**: $60 fee incurred for attending the event without prior registration.
The Career Development Services office is located in Patton Building, Room 101. Contact CDS at 256.372.5692 and faxes can be sent to: 256.372.5689.

Career Development Services Staff:
- Yvette S. Clayton, Director
- Karla I. Miller, Assistant Director
- Angel Lee-Anthony, Events & Recruitment Specialist
- Tangela Rutledge-Gale, Career Counselor/Recruiter
- Monique Ryan Senior Secretary