

QEP Design/Implementation Committee
Minutes
10.6.2022

I. Call to Order – the meeting was called to order at 12:35 via Zoom and face to face Room 210.

II. Approval of Agenda – motion by Stone; second by Massey to accept.

III. Approval of Minutes of Last Meeting =motion by Stone; second by Lang. Minutes stood approved as printed.

IV. Unfinished Business

a. Working Group Reports

- Table of Contents (Hayes, Walker-Parker) - no recommended format for document at this point.
- AAMU Historical background, college demographics, etc. (Stone, Stanley) - no report.
- Literature Review (Stanley, _____) - no report.
- Appendices (Massey) - Waiting for document content prior to constructing this section.

b. Discussion on sample, objectives/goals/outcomes, types of advising for framework, definitions. Members discussed sample and pros and cons on the number of students to include. No decision made on sample.

V. New Business

a. Webinars for Informational Purposes (Faculty Development Credit Hrs.)

- October 25, 12-1:30 pm, November 1, 12-1:30 pm, November 30, 12-1:30 pm – Some members have registered to participate in webinars scheduled to gain additional insight into advising and to gain a better understanding of how institutions are creating plans for improving student success through advising.

b. Next Meeting Date -Dr. Walke suggested allowing the First Year Experience (FYERP) committee time to discuss a design for advising. This plan may contain components that can be assessed with the QEP. He suggested that portions of the plans may be duplicated. Meetings will resume in spring 2023 semester.

VI. Adjournment- Meeting adjourned at 1:25 p.m.

Present: Dr. DeShannon McDonald, Dr. William Stone, Ms. Kris Reed, Ms. Catherine Strother, Dr. James Walke, Dr. Katina Lang-Lindsey, Dr. Johanna Massey, Mrs. Judith Hayes, Mrs. Kiietti Walker-Parker, Dr. Sheri Stanley

ONGOING REMINDERS FOR DISCUSSION PURPOSES
(collected from previous meetings)

1. Design selected:
 - d. Program advisor, Faculty Mentor, Peer Mentor and Career Coaches for **Sophomores only** (defined by University classification)
2. Sample will consist of:
 - a. A certain **number of students** within the design chosen
 - b. A certain **demographic (transfer, at-risk, etc.)**
 - c. Selected **programs (majors) across campus** from colleges
 - d. **Other means** of selecting sample (ex. volunteers or college recommendations)
3. Ongoing Theme/Title/Logo Suggestions
 - Integrating Student Success Strategies in Advising
 - Sophomores! Enhancing the Advising Experience
 - Start here...Sophomore, Go anywhere...Senior
 - AAMU ...Academic Advising and Mentoring for Undergraduate Success
 - Bulldogs – Bridging the Gap! (Building Undergraduate or Up the Level, L, and Driving Outcomes for Greater Success) or not!
 - Engaging Staff, Faculty, and Students in High Quality Advising Experiences
 - Advising to Advance Student Success
 - Advancing Student Success
 - Bulldogs DATE – Designing Advising to Enhance Student Success
4. QEP Design Descriptions (prescriptive, comprehensive, intrusive, blended (shared), etc.