

ONGOING QEP TIMELINE

DATE	ACTION(S)	RESPONSIBLE UNIT
	SPRING/SUMMER 2021	
January 2021	Welcome email sent to University QEP Committee	QEP Director
February 2021	<ul style="list-style-type: none"> • Initial meeting of QEP Committee 	QEP Director
	<ul style="list-style-type: none"> • Formed QEP Topic Identification Subcommittee (TIC) 	QEP Steering Committee
	<ul style="list-style-type: none"> • Initial meeting of Topic Identification Committee (TIC) 	QEP Director
	<ul style="list-style-type: none"> • Drafted and approved survey for focus selection. 	TIC Committee
	<ul style="list-style-type: none"> • Formed QEP Advertising Subcommittee 	QEP Steering Committee
	<ul style="list-style-type: none"> • Initial meeting of Advertising Subcommittee 	Advertising/Marketing Committee
March 2021	<ul style="list-style-type: none"> • Announced upcoming 2024 QEP and survey to be administered 	Advertising/Marketing Committee
	<ul style="list-style-type: none"> • Meetings - QEP and Subcommittees 	
April 2021	<ul style="list-style-type: none"> • Distributed survey to stakeholders 	Advertising/Marketing Committee
	<ul style="list-style-type: none"> • Meetings - QEP and Subcommittees 	
	<ul style="list-style-type: none"> • QEP and Subcommittee Discussion 	
June 2021	<ul style="list-style-type: none"> • Meeting - QEP Committee 	QEP Director
	<ul style="list-style-type: none"> • Meeting - Topic Identification Subcommittee 	
July 2021	<ul style="list-style-type: none"> • Meetings - Subcommittees 	QEP Director
	<ul style="list-style-type: none"> • Plan and announce visits to college meetings and community to encourage participation in selecting a focus. 	Topic Identification Subcommittee
	FALL 2021	
August 2021	<ul style="list-style-type: none"> • Meetings - QEP and Subcommittees 	QEP Director
	<ul style="list-style-type: none"> • Email to stakeholders (faculty, staff, students, employers, trustees) from President or Provost garnering support of the QEP. • Request suggestions for a QEP focus through survey. 	Advertising/Marketing Subcommittee
September 2021	<ul style="list-style-type: none"> • Survey ends September 15 	Topic Identification Subcommittee
	<ul style="list-style-type: none"> • Focus group discussions between 9/15/2021 and 9/30/2021 	Topic Identification Subcommittee
	<ul style="list-style-type: none"> • Meeting - QEP Committee to analyze top five QEP topics (September 16) 	Topic Identification Subcommittee
	<ul style="list-style-type: none"> • Top three (3) results announced to stakeholders with announcement about Focus Group meetings designed for further discussion (September 16) 	QEP Committee, Advertising/Marketing Subcommittee
	<ul style="list-style-type: none"> • Meetings - Subcommittees 	QEP Director

	<ul style="list-style-type: none"> • QEP Budget Subcommittee selection 	QEP Committee
October 2021	<ul style="list-style-type: none"> • Meeting - QEP Committee for approval of focus and discussion using institutional data. 	QEP Committee, Office of Institutional Planning, Research and Evaluation (OIPRE)
	<ul style="list-style-type: none"> • Meetings - QEP Committee and Subcommittees 	QEP Director
	<ul style="list-style-type: none"> • Provost/Deans briefing on QEP progress 	QEP Director
	<ul style="list-style-type: none"> • Other briefings as necessary 	QEP Director
November 2021	Selection of focus by QEP Committee	QEP Committee
	SPRING 2022	
January 2022	<ul style="list-style-type: none"> • Accreditation Kickoff - Presentation to faculty & staff 	SACSCOC Reaffirmation Committee
	<ul style="list-style-type: none"> • QEP Design/Implementation Subcommittee selection 	QEP Committee
	<ul style="list-style-type: none"> • Begin discussion, literature review, analysis of institutional data. 	Design/Implementation Subcommittee, OIPRE
February 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Form working groups. 	Design/Implementation Subcommittee
March 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Start drafts on sections of report. 	Design/Implementation Subcommittee
April 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Continued drafts on sections of report. 	Design/Implementation Subcommittee
May 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Continued drafts on sections of report. 	Design/Implementation Subcommittee
	FALL 2022	
August 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Continued drafts on sections of report. 	Design/Implementation Subcommittee
September 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Continued drafts on sections of report. 	Design/Implementation Subcommittee
October 2022	<ul style="list-style-type: none"> • Continued discussion, literature review, analysis of institutional data. • Continued drafts on sections of report. 	Design/Implementation Subcommittee
	SPRING 2023	
January 2023	<ul style="list-style-type: none"> • Continued discussion, literature review, goals/outcomes, model, and continue drafts on sections of report. • Start professional development. 	Design/Implementation Subcommittee

February 2023	<ul style="list-style-type: none"> Continue discussion, literature review, goals/outcomes, model, and continue drafts on sections of report. Continue professional development. 	Design/Implementation Subcommittee
March 2023	<ul style="list-style-type: none"> Continue discussion, literature review, goals/outcomes, model, and continue drafts on sections of report. Continue professional development. 	Design/Implementation Subcommittee
April 2023	Meet with budget subcommittee to develop and incorporate draft budget.	Budget Subcommittee
May 2023	<ul style="list-style-type: none"> Continue discussion, literature review, goals/outcomes, model, and continue drafts on sections of report. Continue professional development. Meet with assessment subcommittee on administration of assessment tools 	Design/Implementation Subcommittee
	FALL 2023	
August 2023	<ul style="list-style-type: none"> Continue discussion, literature review, goals/outcomes, model, and continue drafts on sections of report. Continue professional development. 	Design/Implementation Subcommittee
	<ul style="list-style-type: none"> Announce second round logo contest to campus community with timeline. Review submissions and select logo. Kickoff QEP campaign to campus and local community. 	Advertising/Marketing Subcommittee
August 2023	Complete 1 st Draft for review.	Design/Implementation Subcommittee
September 3, 2023	Submit 1st Draft to SACSCOC Reaffirmation Committee for submission to off-site review (Deadline: 9/8/2023).	QEP Steering Committee
	<ul style="list-style-type: none"> Begin professional development for college advisors. 	Design/Implementation Subcommittee Assessment Subcommittee
January 2024	Submit final document to SACSCOC (4-6 weeks prior to on-site visit) usually March <ul style="list-style-type: none"> Begin pilot 2 using final document. 	QEP Steering Committee Design/Implementation Subcommittee Assessment Subcommittee
	Plan/rehearsal for meeting with SACSCOC onsite team.	Design/Implementation Subcommittee QEP Steering Committee
February	Continue professional development. SACSCOC Onsite Visit February 26-28	QEP Steering Committee Design/Implementation Subcommittee Assessment Subcommittee