

Alabama A&M University

Institutional/Work-Study 2022 Payroll Schedule

***ALL STUDENT EMPLOYMENT CATEGORIES: NO WORK IS TO BE PERFORMED ON
FEDERAL OBSERVED HOLIDAYS & OFFICIAL UNIVERSITY CLOSINGS.***

***FEDERAL COLLEGE WORK-STUDY EMPLOYMENT CATEGORY: NO WORK SHOULD BE
PERFORMED DURING THE WEEK OF FINAL EXAMS AND BREAK (I.E. SPRING BREAK).***

***Banks are closed on federal holidays; therefore payments may be received later than scheduled.**

Student Employees

- "Submit for Approval" your completed time sheet by the end of your shift on your last working day of the Pay Period. You **will not** be able to access your time sheet after **11:59 p.m.** on the last working day of the Pay Period.

Approvers

- "Approve" Time Sheets by 2:00 p.m. on the "Approval Date" for the Pay Period. You **will not** be able to approve time sheets after **2:00 p.m.**

PLEASE NOTE: Time Sheets that are not submitted and approved by the deadline will result in delay of pay.

Pay #	Pay Period Dates	Student Submission Date	Approvers Approval Date	Pay Date
1	12/18/2021-12/31/2021	12/31/2021	01/03/2022	01/07/2022
2	01/01/2022-01/14/2022	01/14/2022	01/18/2022	01/21/2022
3	01/15/2022-01/28/2022	01/28/2022	01/31/2022	02/04/2022
4	01/29/2022-02/11/2022	02/11/2022	02/14/2022	02/18/2022
5	02/12/2022-02/25/2022	02/25/2022	02/28/2022	03/04/2022
6	02/26/2022-03/11/2022	03/11/2022	03/14/2022	03/18/2022
7	03/12/2022-03/25/2022	03/25/2022	03/28/2022	04/01/2022
8	03/26/2022-04/08/2022	04/08/2022	04/11/2022	04/15/2022
9	04/09/2022-04/22/2022	04/22/2022	04/25/2022	04/29/2022
10	04/23/2022-05/06/2022	05/06/2022	05/09/2022	05/13/2022
11	05/07/2022-05/20/2022	05/20/2022	05/23/2022	05/27/2022
12	05/21/2022-06/03/2022	06/03/2022	06/06/2022	06/10/2022
13	06/04/2022-06/17/2022	06/17/2022	06/20/2022	06/24/2022
14	06/18/2022-07/01/2022	07/01/2022	07/05/2022	07/08/2022
15	07/02/2022-07/15/2022	07/15/2022	07/18/2022	07/22/2022
16	07/16/2022-07/29/2022	07/29/2022	08/01/2022	08/05/2022
17	07/30/2022-08/12/2022	08/12/2022	08/15/2022	08/19/2022
18	08/13/2022-08/26/2022	08/26/2022	08/29/2022	09/02/2022
19	08/27/2022-09/09/2022	09/09/2022	09/12/2022	09/16/2022
20	09/10/2022-09/23/2022	09/23/2022	09/26/2022	09/30/2022
21	09/24/2022-10/07/2022	10/07/2022	10/10/2022	10/14/2022
22	10/08/2022-10/21/2022	10/21/2022	10/24/2022	10/28/2022
23	10/22/2022-11/04/2022	11/04/2022	11/07/2022	11/11/2022
24	11/05/2022-11/18/2022	11/18/2022	11/21/2022	11/25/2022
25	11/19/2022-12/02/2022	12/02/2022	12/05/2022	12/09/2022
26	12/03/2022-12/16/2022	12/09/2022	12/12/2022	12/23/2022