

Alabama A&M University
Bus Transfer Station
Additional Canopy
Project No. 21207

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ADDENDUM NUMBER 3

SECTION 00 91 12

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PARTICULARS

- 1.01 DATE: APRIL 8, 2022
- 1.02 PROJECT: BUS TRANSFER STATION ADDITIONAL CANOPY
- 1.03 PROJECT NUMBER: DCM NO. 2021793
- 1.04 OWNER: ALABAMA A&M UNIVERSITY
- 1.05 ARCHITECT: NOLA | VAN PEURSEM ARCHITECTS, PC



TO PROSPECTIVE BIDDERS

- 2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE BIDDING DOCUMENTS DATED NOVEMBER 12, 2021, WITH AMENDMENTS AND ADDITIONS NOTED BELOW.
- 2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE PROPOSAL FORM. FAILURE TO DO SO MAY DISQUALIFY THE BIDDER.
- 2.03 THIS ADDENDUM CONSISTS OF 4 PAGES.

CHANGES TO THE PROJECT MANUAL

3.01 SECTION 01 10 00-SUMMARY:

- A. Paragraph 1.09.A: Attached herewith are the minutes of the Pre-Bid Conference held on April 6, 2022.

CHANGES TO THE DRAWINGS (NOT USED)

END OF ADDENDUM NUMBER 3

Alabama A&M University
Bus Transfer Station Additional Canopy
PRE-BID CONFERENCE

April 6, 2022
10:30 am

MEETING MINUTES

Introduction

- Not a mandatory pre-bid meeting
- Introductions were made by Rob Van Peurse

Sign-In Sheet - See attached

Contractor Pre-Qualification Requirements

- No special requirements, typical GC license.

Bid Date, Location and Procedures

- Bid location, time, and date were reviewed
- Important documents to include were reviewed containing (but not limited to): properly executed forms for Accounting of Sales Tax and DBE forms. Other instructions pertaining to the bid envelope were discussed, including: notations on the bid envelope to change bid amount are allowed prior to bid time, but do not reveal the final bid quantity on the outside of the bid envelope.
- Instructions were made to ensure all allowances are included in the base bid and review Supplement A Instructions To Bidders in the project manual.

Project Funding Source

- Project source is Federal. Refer to project manual for requirements for Davis Bacon and Buy American.

Tax Exempt Status

- Sales tax is NOT to be included in bid
- The accounting of Sales Tax Form shall be included with the bid.

Allowances - See Section 01 21 00

- Include all allowances in bid, including Owner Discretionary Use.
- Deductive change orders shall include OH&P per the contract. Unused allowance funds will be deducted by change order at the end of the project. Note that ALL deductive change orders shall include OH&P up to 5%.

A&M Encourages all contractors to seek DBE & Minority Owned Business participation

- Per Addendum #1, project has a minimum DBE goal (stated in the specifications). Contractors are required to meet this goal or show ample proof of good faith effort to do so.
- Contractors must include form HR-DBE in Bidder's List of Quotes

Contract Schedule

- Work may begin after notice-to-proceed.
 - o Substantial Completion: See spec section 01 10 00 (240 days after notice to proceed)
- AAMU requested that the contractor make every effort to have this project complete before students return for the fall semester (August 15, 2022).

Liquidated Damages

- Liquidated Damages as Noted in Appendix B-1– Supplementary Conditions are \$1,000/day
- It is the contractor's responsibility to document any delays to the project and communicate them as quickly as possible to the owner.

Permit Requirements

- DCM has reviewed and approved the project.
- DCM Permit & Fees are the contractor's responsibility. Refer to project manual for the permit worksheet.
- No City of Huntsville building permit is required. Fire Marshall stated they do not need to be involved.

Contract Considerations

- Employers are required to register with E-Verify
- Contractors shall comply with the Project Schedule Submission and Update Requirements in the specification Section 01 32
- Contractor to provide their own copies of the plans and specs. CAD files of architectural base floor plans are available for submittal purposes.
- Contractors are responsible for incorporating addenda items into the hard copy and any electronic files of the construction documents.
- When any work is being done, a full-time superintendent must be on site– Noted in Section 01 10 00.1.09.
- Substitutions must meet design intent, with burden of proof and coordination on the Contractor and his supplier to ensure that adequate space, clearance, and accessibility is available within the design for a properly functioning system.
- Installer Qualifications: Bidders shall familiarize themselves with specific installer qualifications as required by the individual specification sections
- Subcontractors are required to be familiar with requirements of all documents, not just documents specific to their trade

Site Conditions

- Work Limits / Parking
- AAMU will provide a staging area and contractor parking, to be coordinated at the preconstruction meeting.
- The jobsite is on an active school campus and may must allow access to the buildings by school staff. Contractor shall work during hours as permitted by city ordinance. Other hours will require permission by the Owner.
- Contractor shall provide barricades to close off right lane of street at the Bus Transfer Station.
- Contractor may use existing utilities, at Owner's cost. Practice conservation.
- Firearms and tobacco (including electronic and chewing) are strictly prohibited on campus.

Future Access to the Site – Access to the site will not be an issue. Contractors may obtain access during the day.

Up-coming Addenda

- Pre-bid meeting minutes and sign-in

Questions – Submit all questions by 48 hours before the bid.




Send to Nola VanPeurse Architects:

- Rob VanPeurse robvanp@nvparchitects.com
- Melinda Brooks: melinda@nvparchitects.com
- Elisabeth Enchelmayer elisabeth@nvparchitects.com

Alabama A&M University
 Bus Transfer Canopy
 PRE-BID CONFERENCE

April 6, 2022
 10:30 am

Sign-in Sheet

Name(Please Print)	Initial	Company(Please Print)	Phone No.	E-mail Address
Brian Shipp		AAMU, Facilities	256.372.4276	Brian.shipp@aamu.edu
Jerry Latham		AAMU, Facilities	256.372.4871	Jerry.latham1@aamu.edu
Marshall Chimwedzi		AAMU, Department of Transportation	256.372.4760	Marshall.chimwedzi@aamu.edu
Rob Van Peurse		NVP Architects	256.533.6617	Robvanp@NVParchitects.com
Cory Elrod		EMW Const Inc.	256-777-9584	Cory Elrod 4 @ gmail.com
MARK ROGERS		AAMU	BR-549	Mark.K.Rogers@aamu.edu
ET		NVP		
MARK				
Phil Horne		DCI	256-541-7011	Phil@denlopcontracting.com
JERRY HOLLAND		GARBER CC	256-881-9995	Jerry@GARBERCC.com