

Campus Maintenance HVAC Repair Services



OFFICE OF FACILITIES & CAPITAL PROJECTS

A L A B A M A A G R I C U L T U R A L & M E C H A N I C A L U N I V E R S I T Y

Bid No. 2K20-HVAC1

Addendum I

Questions / Answers

1. Bid Bonds and P&P Bonds are not required for the bid.
2. Is the annual spend and/or call volume available for the previous contract year? We do not have this information
3. Response time: respond to the service request via phone call/email or be on site within (2) hours? Phone call and then on site in two hours.
4. I didn't see this solicitation on the AL A&M Vendor Registry bid page. Is there a different site, or vendor application we should submit to receive future bid solicitations? The posting and specifications is on the Facilities web site; <https://www.aamu.edu/about/administrative-offices/facilities/index.html>

5. Looking at the pricing that you guys are wanting. On page 5 at the top it is asking for filter assessment. I'm not sure exactly what you are looking for on that. Is it the hourly rate to replace and check filters? **Omit this from the proposal (on the Proposal Form insert the word "OMIT".)**
6. Regarding bonds, how will we determine bond pricing if this is IDIQ? If the bid bond is for 5% of the contract value, there is not a specific value attached in this case. **See item 1 above**
7. clarification of chiller tech **See attached updated proposal form, chiller tech is certified on air and water-cooled chillers up to 500 tons**
8. clarification of certified tech **See attached updated proposal form, HVAC Tech is certified to work on all mechanical equipment except chillers**
9. clarification of non certified tech **Are techs that work under the supervision of a certified tech to do minor parts replacements and on residential type split systems under 3 tons.**
10. clarification of filter assessment **See Item 5**
11. Do you require 'original' copies for submission. I presume you do but wanted to make sure scanned copies were not acceptable. **One original copy of documents is required**
12. Sec. 1.3 C III. NOTIFICATION ENDORSEMENT – legal is asking if the 3 words, ..expire 'for any reason' be stricken as it's too vague. It's not a deal-killer but they wanted me to ask.
III. **NOTIFICATION ENDORSEMENT. Each policy shall be endorsed to provide that the insurance company agrees that the policy shall not be canceled, changed, allowed to lapse or allowed to expire ~~for any reason~~ until thirty days after the University has received written notice by certified mail as evidenced by return receipt or until such time as other insurance coverage providing protection equal to protection called for in the Contract Documents shall have been received, accepted and acknowledged by the University. Such notice shall be valid only as to the Project as shall have been designated by Project Name and Number in said notice.**
13. Sec 1.3 C V III b. COMMERCIAL GENERAL LIABILITY INSURANCE – General Aggregate \$2,000,000 per project; Can we strike 'per project'? or can you clarify? Again, not a deal-killer. They commented this is typically done by location, not project. **Please change "per Project" to "Location", Location includes the Main Campus, Farm and Agribition Center and Normal Hills.**

COMMERCIAL GENERAL LIABILITY INSURANCE

(b) General Aggregate \$ 2,000,000.00 per ~~Project~~ Location

14. ALABAMA A&M AGREEMENTS' ADDENDUM – Sec. D – Loss of Funding – can a statement be added similar to: **No, the language in this Agreement cannot be altered.**
"Should funding appropriated by the Legislature expire and/or become unavailable for any reason prior to all payments being remitted by Alabama A&M University for services completed and performed by the Contractor, Alabama A&M University shall make payment in total to the Contractor for services performed and not paid at the time appropriations were deemed no

longer available at the time funding has been appropriated and made available to Alabama A&M University by the Legislature.”

15. Regarding Performance & Payment Bonds: What value or amount do we place on these? See Above Item 1

16. See changes to overtime rates to be added to the specifications:

D. Service provider areas of responsibility:

VII. Overtime rates shall not exceed 1 1/2 times the normal rate or what is allowed by federal guidelines. Added: Sunday rate shall not exceed two (2) times the proposed labor rate and holiday rate shall not exceed two and one-half times (2 1/2) the proposed labor rate.

End of Addendum 1

PROPOSAL FORM

To: _____

Date: _____

(Awarding Authority) In compliance with your Advertisement for Bids and subject to all the conditions thereof, the undersigned

(Legal Name of Bidder) hereby proposes to furnish all labor and materials and perform all work required for the construction of

WORK ____ HVAC Maintenance Repair Services in accordance with Specifications, dated October 30, 2019.

The Bidder, which is organized and existing under the laws of the State of _____,
having its principal offices in the City of _____,
is: a Corporation Partnership individual (other) _____.

LISTING OF PARTNERS OR OFFICERS: If Bidder is a Partnership, list all partners and their addresses; if Bidder is a Corporation, list the names, titles, and business addresses of its officers:

BIDDER'S REPRESENTATION: The Bidder declares that it has examined and understand the specifications.

ADDENDA: The Bidder acknowledges receipt of Addenda Nos. _____ through _____ inclusively.

BID:

(Certified Techs)

Chiller Technician (up to 500 tons)

HVAC Technician

Labor Rate for Regular Hours

Labor Rate for Overtime Hours

Labor Rate for Weekend/Holiday Hours

Labor Rate for Emergency

Hourly Rate

(Non-Certified Techs)

Labor Rate for Regular Hours

Labor Rate for Overtime Hours

Labor Rate for Weekend/Holiday Hours

Labor Rate for Emergency

Hourly Rate

Helper

Materials Mark up	_____
Rental Equipment Mark up	_____
Sub-contractor Mark up	_____
Filter Assessment	_____

BID SECURITY: The undersigned agrees to enter into a Construction Contract and furnish the prescribed Performance and Payment Bonds and evidence of insurance within fifteen calendar days, or such other period stated in the Bid Documents, after the contract forms have been presented for signature, provided such presentation is made within 30 calendar days after the opening of bids, or such other period stated in the Bid Documents. As security for this condition, the undersigned further agrees that the funds represented by the Bid Bond (or cashier's check) attached hereto may be called and paid into the account of the Awarding Authority as liquidated damages for failure to so comply.

Attached hereto is a: (Mark the appropriate box and provide the applicable information.)

Bid Bond, executed by _____ as Surety,
 a cashier's check on the _____ Bank of _____,
 for the sum of _____ Dollars
 (\$ _____) made payable to the Awarding Authority.

BIDDER'S ALABAMA LICENSE:

State License for General Contracting:

_____	_____	_____
License Number	Bid Limit	Type(s) of Work

CERTIFICATIONS: The undersigned certifies that he or she is authorized to execute contracts on behalf of the Bidder as legally named, that this proposal is submitted in good faith without fraud or collusion with any other bidder, that the information indicated in this document is true and complete, and that the bid is made in full accord with State law. Notice of acceptance may be sent to the undersigned at the address set forth below.

Legal Name of Bidder _____

Mailing Address _____

* By (Legal Signature) _____

* Name (type or print) _____

(Seal) * Title _____

Telephone Number _____

* If other than the individual proprietor, or an above named member of the Partnership, or the above named president, vice-president, or secretary of the Corporation, attach written authority to bind the

Bidder. Any modification to a bid shall be over the initials of the person signing the bid, or of an authorized representative.

The University reserves the right to choose multiple vendors.