SECTION 00 91 13

ADDENDUM NUMBER 4

PARTICULARS

1.01 DATE: JUNE 7, 2021

1.02 PROJECT: JOSEPH F. DRAKE MEMORIAL LIBRARY REROOFING

1.03 PROJECT NUMBER: B. C. NO. 2020697

1.04 PSCA NUMBER: 001P

1.05 OWNER: ALABAMA A&M UNIVERSITY

1.06 ARCHITECT: NOLA | VAN PEURSEM ARCHITECTS, PC

TO PROSPECTIVE BIDDERS

2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE BIDDING DOCUMENTS DATED MAY 12, 2021, WITH AMENDMENTS AND ADDITIONS NOTED BELOW.

2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE PROPOSAL FORM. FAILURE TO DO SO MAY DISQUALIFY THE BIDDER.

2.03 THIS ADDENDUM CONSISTS OF 2 PAGES.

CHANGES TO THE PROJECT MANUAL

3.01 SECTION 00 50 00 – CONSTRUCTION DOCUMENTS AND FORMS:

   A. Add Paragraph 1.01.A.6.c to read as follows:
   c. Paragraph A – Add subparagraph (1) (b) to read as follows, “The General Contractor shall be responsible for payment of the Contract Administration Fee for the Construction Contract (CDA Fee-CC). See attached Contract Document Administration Fee Calculation Worksheet”.

CHANGES TO THE DRAWINGS – NOT USED

END OF ADDENDUM NUMBER 4
CONTRACT DOCUMENT ADMINISTRATION FEE CALCULATION WORKSHEET

FEE CALCULATION:
FEE AMOUNT CURRENTLY DUE:  _____________

BASIC CONTRACT DOCUMENT ADMINISTRATION (CDA) FEE:
Complete one of the following columns:

☐ CDA Fee-Owner/Architect/Engineer Agreement
Architectural/Engineering Firm Name:

Construction Project Budget Only:

☐ CDA Fee-Construction Contract
Construction Company Name:

Construction Contract Sum:

FEE CALCULATION:  Total CDA Fee:  _____________ x 0.5% = _____________ (total CDA fee amount)

CDA Fee-OA:  x 0.25% = _____________ (fee amount)
(construction project budget)

CDA Fee-CC:  x 0.25% = _____________ (fee amount)
(construction contract sum)

FEE AMOUNT CURRENTLY DUE:  _____________

ADDITIONAL REVISED CONTRACT DOCUMENT FEE:
☐ Flat fee of $200.00 per occurrence.

FEE AMOUNT DUE:  _____________

Basic Contract Document Administration (CDA) Fee: Applies to contracts administered by DCM and must be paid before the associated contract is DCM reviewed. In general, this fee covers review of the Owner/Architect/Engineer Agreements and Construction Contracts for state agency projects, Alabama Community College System projects and PSCA-funded and other bond-funded projects for K-12 public schools and universities and the related amendments, change orders, service invoices and pay requests. This fee does not apply to locally funded K-12 public schools or university projects. The Basic CDA Fee covers review of the original submitted document and one revision.

The total basic CDA fee is 1/2 of 1% of the total construction cost, due in two parts:
1/4 of 1% (.25%) of the Project Budget for administration of the Owner/Architect Agreement.
1/4 of 1% (.25%) of the Construction Contract Amount for administration of the Construction Contract.

CDA Fee-OA Exception: Open-End Owner/Architect/Engineer Agreements have no specific project sum at inception; therefore a CDA Fee-OA cannot initially be determined. Because one of the purposes of this type of Agreement is to aggregate services for multiple smaller projects, the CDA Fee-OA associated with Open-End Agreements is billed annually with a year-end of June 30th. The CDA Fee-CC for a Construction Contract of an Open-End project is still due when the contract is submitted to DCM.

Fees may be paid online at www.dcm.alabama.gov or paid with a physical check. Make check payable to: “Finance - Construction Management”, include the DCM (BC) Project #, if assigned, on the check and attach the fee worksheet. Mail payment to: Finance - Construction Management, P.O. Box 301150, Montgomery, AL 36130-1150.

State agency inter-fund transfer and payments using Public School and College Authority (PSCA) funds: contact Jennie Jones at 334-242-4808 or jennie.jones@realproperty.alabama.gov.

The Basic Contract Document Administration Fee is subject to the Final Reconciliation of Fees at the close of construction.

Additional Revised Contract Document Fee: When more than one revision is required, an additional fee of $200.00 will be charged to the design professional for each additional submittal until the document is executed. Contract documents subject to this fee include, but are not limited to, the following: Owner/Architect Agreements, Amendments, Statements for Services, Construction Contracts, Change Orders, Payment Applications and Certificates of Substantial Completion.