SECTION 00 91 11

ADDENDUM NUMBER 2

PARTICULARS

1.01 DATE: JUNE 10, 2021

1.02 PROJECT: THOMAS WING AT CARVER COMPLEX HVAC RENOVATION

1.03 PROJECT NUMBER: DCM NO. 2021321

1.04 OWNER: ALABAMA A&M UNIVERSITY

1.05 ARCHITECT: NOLA | VAN PEURSEM ARCHITECTS, PC

TO PROSPECTIVE BIDDERS

2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODifies THE BIDDING DOCUMENTS DATED MAY 5, 2021, WITH AMENDMENTS AND ADDITIONS NOTED BELOW.

2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE PROPOSAL FORM. FAILURE TO DO SO MAY DISQUALIFY THE BIDDER.

2.03 THIS ADDENDUM CONSISTS OF 7 PAGES.

CHANGES TO THE PROJECT MANUAL

3.01 GENERAL CLARIFICATIONS:

A. There is no asbestos in the building, per the Owner. The asbestos survey is available upon request.

3.02 SECTION 01 10 00-SUMMARY:

A. Paragraph 1.03.A: Attached herewith are the minutes and sign-in sheet of the Pre-Bid Conference held on June 1, 2021.

CHANGES TO THE DRAWINGS

4.01 SHEET A-1 – FLOOR PLANS:

A. Add Demo Note H to read as follows:

H. Computers, chemicals, and loose lab equipment will be moved by owner.
4.02 SHEET M-1.1 – MECHANICAL FLOOR PLAN – 1ST FLOOR DEMOLTION:

A. General Mechanical Notes:
   1. Change note #13 to read as follows, “All work associated with the replacement of the lab fume hoods and associated exhaust fans shall be part of alternate #1. All other scheduled exhaust fans (EF-06, 10, 13, 14 &19) are to be replaced as part of the base bid.”

4.03 SHEET M-1.4 - MECHANICAL FLOOR PLAN – ROOF DEMOLTION:

A. Replace this sheet in its entirety. Changes include:
   1. Added existing roof mounted ventilator to the roof demolition plan. Existing ventilator is to be removed and patch / modify the roof opening as required for the installation of the new roof mounted AHU.
   2. Reworded note for the existing condenser water piping above the roof that fed the old cooling tower to be removed to below the roof. The roof openings are to be patched and sealed.

4.04 SHEET E-0.1 – LEGEND AND NOTES:

A. Add Note #19 to read as follows:
   19. Electrical work associated with mechanical equipment that is part of Alternate #1 (Fume Hoods and Roof Exhaust Fans) shall be priced as part of Alternate #1 to coordinate with mechanical alternate.

END OF ADDENDUM NUMBER 2
MINUTES

Introduction
Rob Van Peursem introduced himself, Principal Architect, and Stephen Wank of Nola | Van Peursem Architects; Jerry Latham, Capital Improvements Project Manager, and Johnny Echols of MDS. He noted that attendance at this meeting is not mandatory.

Sign-In Sheet
A sign in sheet was distributed to those present and is attached.

Contractor Pre-Qualification Requirements
Pre-qualified General Contractors and Mechanical Subcontractors are as listed Section 00 22 00 in Addendum 1.

Bid Date, Location and Procedures
- The bid location, date, and time were reviewed. This was changed in Addendum 1.
- Contractors were reminded to include all properly executed forms for Accounting of Sales Tax, Unit Prices, Alternates, and Affidavit A. Do not qualify bids. Notations on the bid envelope to change bid amount are allowed prior to bid time as long as the amount of the bid is not revealed.
- Subcontractor List (Supplement A) and Affidavit C are due from ALL bidders within 24 hours of the bid opening.

Project Funding Source
Project is USDA funded which includes the requirement to meet Davis Bacon wage rates.

Tax Exempt Status
Sales tax is NOT to be included in bid and the accounting of Sales Tax Form shall be included with the bid.

Contract Schedule
- Work may begin after notice-to-proceed. The amount of time The University will have to review and process contracts was reviewed.
- Construction schedule was reviewed: See spec section 01 10 00. The design team will take into consideration any questions made about the time frame provided.

Liquidated Damages
Liquidated Damages were described as noted in Appendix B – Supplementary Conditions of the Contract

Permit Requirements
- State Division of Construction Management Permit & Fees are required.
- No City of Huntsville building permit is required.
- Huntsville Fire Marshall is reviewing plans and will make inspections. (Approval was received after this pre-bid was held). Approved drawings will be always required on site. He will require a separate pre-construction conference with his office, will require review of fire alarm submittals, and will make inspections.
Contract Considerations
- Project Schedule Submission and Update Requirements were reviewed – Section 01 32 16
- It is the contractor’s responsibility to incorporate addenda items into the hard copy and any electronic files of the construction documents. It is the contractor’s responsibility to print any drawing sets. No revised set will be issued.
- The requirement for registration with the E-Verify Program was reviewed.
- A full-time superintendent is required as noted in Section 01 10 00.1.10.
- Substitutions, where permitted, must meet design intent, with burden of proof and coordination on the Contractor and his supplier to ensure that adequate space, clearance, and accessibility is available within the design for a properly functioning system. (due 10 days before bid)
- Bidders were reminded to familiarize themselves with specific installer qualifications as required by the individual specification sections.
- Subcontractors are required to be familiar with requirements of ALL documents, not just documents specific to their trade.

Site Conditions
- The locations of the site and adjacent parking areas were reviewed. The final locations for parking and staging will be coordinated in the future.
- The jobsite is on an active college campus and University activity must not be disturbed. Contractor shall work during hours as permitted by city ordinance. Other hours will require permission by the Owner.
- The contractor is responsible for connections to existing utilities. Bidders were reminded to practice conservation.
- Bidders were reminded to keep road cleans and not block pedestrian and vehicular traffic in front of the building.

Project Conditions
- This is an existing building on a college campus. It contains offices and labs.
- The chemicals, computers, and lab equipment will by moved by the University. Work is to be coordinated with the owner. Other furniture relocation is the responsibility of the contractor.
- Any additional lab equipment is not to be disturbed during demolition and construction and should be protected as required.
- Most of the existing ceilings are to be demolished. New ceilings are to be installed after the HVAC work is complete. Ceilings are to match the existing heights.
- Lighting is to remain. It is to be wired up during demolition and construction. The lights are to be reinstalled with two, opposite corner, connection points minimum.
- Most existing HVAC equipment throughout the building and on the roof is to be demolished.

Alternates
- The alternate, fume hoods, was reviewed. See construction drawings.

Allowances - See Section 01 21 00
- The project allowances were reviewed. It was noted that contractors should thoroughly review each allowance and note what is included or excluded from each.
- All Overhead, General Conditions, and Fees associated with allowances are to be included in base bid. Unused allowance funds will be deducted by change order at the end of the project. All deductive change orders will include a minimum of 5% OH & P per general conditions.
- Allowances were added in Addendum #1 and include contingency, building controls, building controls that apply to alternate #1, and occupancy sensors.

Owner/Architect/Engineer Comments
- Two additional projects, re-roofing and the elevator replacement, could potentially be going on at the same time as this construction. Contractor may have to coordinate with other projects, as necessary.
- The contractor is to review the scope of controls allowances to ensure a complete and functioning system.
- All existing above ceiling cabling is to be wired up during demolition and construction.
Issued Addenda
  - Addendum #1

Up Coming Addenda
  - Pre-bid meeting minutes and sign-in and additional clarifications

Questions – Submit all questions by 48 hours before the bid.
  Send to Nola VanPeursem Architects:
  - Stephen Wank: stephen@nvparchitects.com
  - Melinda Brooks: melinda@nvparchitects.com
## Alabama A&M University
Thomas Wing at Carver Complex HVAC Renovation
PRE-BID CONFERENCE
June 1, 2021
10:00 am

### Sign-in Sheet

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Phone No.</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
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MECHANICAL DEMOLITION NOTES

A. COMPLETELY REMOVE EXISTING VENTILATORS. PER CODE, UNIT INCLUDES ALL ATTACHED COMPONENTS, CIRCUIT. INCLUDE COMPLETE EXHAUST, EXHAUST, ACCESSORIES,UPPORTS. INSTALL COMPLETELY REMOVE EXISTING VENTILATOR AND ASSOCIATED POWER APPLIANCES AND ACCESSORIES, SUPPORTS. CIRCUIT, ETC. PLACE PIPING THAT IS REFERENCED TO OR CONNECTED TO, WITH INSULATION OR SURFACE PROTECTION, INSULATION OR SURFACE PROTECTION CAN BE USED AS A REFERENCE. INSTALL COMPLETELY REMOVE EXISTING VENTILATOR AND ASSOCIATED POWER APPLIANCES AND ACCESSORIES, SUPPORTS. CIRCUIT, ETC. PLACE PIPING THAT IS REFERENCED TO OR CONNECTED TO, WITH INSULATION OR SURFACE PROTECTION, INSULATION OR SURFACE PROTECTION CAN BE USED AS A REFERENCE.

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