

Alabama A&M University Zero-Turn Mower



**ALABAMA A&M UNIVERSITY
NOTICE AND INSTRUCTIONS TO BIDDERS**

Bid No: 2K20-ZTM1

ADVERTISEMENT FOR BIDS

Sealed proposals will be received by **Alabama A&M University in Normal, AL** at the office of Jeffrey Robinson, Alabama A&M University, Department of Purchasing – Room 305 Patton Hall 4900 Meridian Street Normal, Alabama 35762, until 2:00 P.M. CST, Tuesday March 2, 2020 for:

Zero – Turn and Walk-Behind Mowers

Alabama A&M University is currently ready to purchase several zero-turn mowers of various types and would like to give your company an opportunity to submit a bid for the following:

(2 each) STTII -61V-31DFI

(2 each) STTII-72V-31DFI

(1 each) SVRII-36A-19FX

Bids are due on or before March 2, 2020 at 2:00 PM CST to the office of purchasing.

at which time and place they will be publicly opened and read.

Specifications may be examined at the office of Alabama A&M Facilities Department, 453 Buchanan Way, Normal, AL 35762 and AAMU Facilities site (www.aamu.edu/administrativeoffices/business-and-finance/facilities/pages/default.aspx)

Questions shall be submitted via email only to brian.shipp@aamu.edu by 12:00 P.M. CST February 25, 2020.

Bids must be submitted on proposal forms furnished by the Owner, or copies thereof.

Alabama A&M University

- A. INSTRUCTIONS TO BIDDERS
- B. Delivery Date Requested: WITHIN 30 DAYS UPON AWARD OF PURCHASE
- C. Contract Documents
 - a. Insert contract docs
- D. Explanation to Bidders
 - a. Any explanation desired by a Bidder regarding the meaning or interpretation of the Invitation to Bid, Specifications, etc. must be requested in writing via email to Brian Shipp at brian.shipp@aamu.edu and with sufficient time allowed for a reply to reach Bidders before the submission of their bids.
 - b. Any interpretation made will be in the form of addendum of the Invitation for Bid, Specifications, etc., and will be posted on the following site:
<http://www.aamu.edu/administrativeoffices/business-and-finance/facilities/pages/default.aspx> Oral explanations or instructions given before the award of the contract will not be binding.
- E. Preparation and Submission of Bids
 - a. Before submitting proposal, each Bidder shall examine carefully all documents pertaining to the purchase.
 - b. Submission of bid will be considered presumptive evidence that the Bidder is conversant with the requirements of the documents and has made due allowance in his or her bid for all contingencies. Include in bid all costs of material, equipment, allowance, guarantees, with overhead and profit necessary to produce a complete sale of the equipment covered by the specifications on which proposal is made without further cost to the Owner.
 - c. No compensation will be allowed by reason if any difficulties which the Bidder could have discovered or reasonably known prior to bidding.
 - d. All proposals must be made upon the Form of Proposal furnished by the Owner attached hereto and should give the amounts bid for the zero-turn mowers, in numbers, and must be signed and acknowledged by the dealer. In order to insure consideration, the Proposal should be enclosed in an envelope marked "Bid Proposal for Alabama A&M University Zero-turn mowers Purchase Bid No. 2K20-ZTM1, and addressed to:

Jeffrey Robinson

Alabama A&M University

Department of Purchasing – Room 305

4900 Meridian Street

Normal, Alabama 35762
 - e. Sealed bids will be received by the Department of Purchasing, on behalf of the facilities (physical plant) department, in room 305 in the Patton Hall, 4900 Meridian Street, on the 2nd day of March, 2020, until 2:00 pm, o'clock, local time, and then publicly opened and read.

- f. The proposal submitted must not contain erasures, interlineation, or other corrections unless each correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid.
- F. Prices
 - a. The prices are to include the furnishing of specified zero-turn mowers, service and part manuals, warranties, and all other services necessary for the proper completion of the purchase except as may be otherwise expressly provided in the Contract Documents.
- G. Late Bids and Modifications or Withdrawals
 - a. Bids and modification or withdrawals thereof received at the office designated in the Invitation to Bid after the exact time set for opening of bids will not be considered.
- H. Withdrawal of Bids
 - a. Bids may be withdrawn by written request received from Bidders prior to the time set for opening of bids.
- I. Award of Contract
 - a. Award of contract will be made to the lowest responsible Bidder, considering conformity with specifications and the Invitation to Bid, terms of delivery and serviceability, where applicable, as determined by the Director of Facilities and Administrative Services.
 - b. Bidders are not required to bid on all zero-turn mowers specified.
 - c. Alabama A&M University reserves the right to accept or reject the bid for the Trade-In vehicle which could affect the final bid submitted.
 - d. Alabama A&M University may reject any or all bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the University.
 - e. Alabama A&M University will pay net 7 to 14 days after the zero-turn mower delivery.
 - f. Zero-turn mowers shall be ready for AAMU to use within sixty (30) calendar days after notice of acceptance. Zero-turn mowers shall be delivered to the Department of Facilities at 453 Buchanan Way, Normal AL 35762 c/o Brian Shipp.

- A. INSTRUCTIONS TO BIDDERS
- B. Delivery Date Requested: WITHIN 30 DAYS UPON AWARD OF PURCHASE
- C. Contract Documents
 - a. Insert contract docs
- D. Explanation to Bidders
 - a. Any explanation desired by a Bidder regarding the meaning or interpretation of the Invitation to Bid, Specifications, etc. must be requested in writing via email to Brian Shipp at brian.shipp@aamu.edu and with sufficient time allowed for a reply to reach Bidders before the submission of their bids.
 - b. Any interpretation made will be in the form of addendum of the Invitation for Bid, Specifications, etc., and will be posted on the following site:
<http://www.aamu.edu/administrativeoffices/business-and-finance/facilities/pages/default.aspx> Oral explanations or instructions given before the award of the contract will not be binding.
- E. Preparation and Submission of Bids
 - a. Before submitting proposal, each Bidder shall examine carefully all documents pertaining to the purchase.
 - b. Submission of bid will be considered presumptive evidence that the Bidder is conversant with the requirements of the documents and has made due allowance in his or her bid for all contingencies. Include in bid all costs of material, equipment, allowance, guarantees, with overhead and profit necessary to produce a complete sale of the equipment covered by the specifications on which proposal is made without further cost to the Owner.
 - c. No compensation will be allowed by reason if any difficulties which the Bidder could have discovered or reasonably known prior to bidding.
 - d. All proposals must be made upon the Form of Proposal furnished by the Owner attached hereto and should give the amounts bid for the zero-turn mowers, in numbers, and must be signed and acknowledged by the dealer. In order to insure consideration, the Proposal should be enclosed in an envelope marked "Bid Proposal for Alabama A&M University Zero-turn mowers Purchase Bid No. 2K20-ZTM1, and addressed to:

Jeffrey Robinson

Alabama A&M University

Department of Purchasing – Room 305

4900 Meridian Street

Normal, Alabama 35762
 - e. Sealed bids will be received by the Department of Purchasing, on behalf of the facilities (physical plant) department, in room 305 in the Patton Hall, 4900 Meridian Street, on

the 2nd day of March, 2020, until 2:00 pm, o'clock, local time, and then publicly opened and read.

- f. The proposal submitted must not contain erasures, interlineation, or other corrections unless each correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid.
- F. Prices
 - a. The prices are to include the furnishing of specified zero-turn mowers, service and part manuals, warranties, and all other services necessary for the proper completion of the purchase except as may be otherwise expressly provided in the Contract Documents.
- G. Late Bids and Modifications or Withdrawals
 - a. Bids and modification or withdrawals thereof received at the office designated in the Invitation to Bid after the exact time set for opening of bids will not be considered.
- H. Withdrawal of Bids
 - a. Bids may be withdrawn by written request received from Bidders prior to the time set for opening of bids.
- I. Award of Contract
 - a. Award of contract will be made to the lowest responsible Bidder, considering conformity with specifications and the Invitation to Bid, terms of delivery and serviceability, where applicable, as determined by the Director of Facilities and Administrative Services.
 - b. Bidders are not required to bid on all zero-turn mowers specified.
 - c. Alabama A&M University reserves the right to accept or reject the bid for the Trade-In vehicle which could affect the final bid submitted.
 - d. Alabama A&M University may reject any or all bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the University.
 - e. Alabama A&M University will pay net 7 to 14 days after the zero-turn mower delivery.
 - f. Zero-turn mowers shall be ready for AAMU to use within sixty (30) calendar days after notice of acceptance. Zero-turn mowers shall be delivered to the Department of Facilities at 453 Buchanan Way, Normal AL 35762 c/o Brian Shipp.

SPECIFICATIONS for SCAG Zero-Turn Mowers

GENERAL

The successful Bidder shall provide the following zero-turn mower in accordance with the Bidding Instructions and in accordance with or equal to the item specified below in the specification:

Alabama A&M University reserves the right to accept or reject all bids

Zero-turn mowers shall include at a minimum 3-year engine warranty.

SPECIFICATIONS

MODEL (TYPE)

- STTII -61V-31DFI
- STTII-72V-31DFI

1. Zero Turn Mower with 61" and 72" deck

2. ENGINE: 31hp Kawasaki FD851D fuel injected, liquid-cooled engine

- Multi-port digital fuel injection
- Liquid cooled
- Overhead v-valve
- 90° V-twin
- Pressurized lubrication
- Electronic spark ignition
- Compact electronic control unit
- Choke-free operation
- Water temperature sensor
- High pressure electric fuel pump
- Cast iron cylinder liners
- Rear discharge exhaust

3. TRANSMISSION: Dual 16cc Hydro-Gear pumps and Parker wheel motors

- 0-12.0 mph forward

- 0-5.0 mph reverse

4. ELECTRICAL SYSTEM: 12 volt system

- Tiger Eye Advanced Monitoring System
- Key switch start/shut off

6. BRAKES: Ogura GT3.5 PTO Clutch Brake

- Parking brake

7. MAIN FRAME: Double tube steel main frame construction

8. INSTRUMENT PANEL: Tiger Eye Advanced Monitoring System

- Fuel Gauge
- Temperature Gauge
- Warning light cluster

9. DECK: 61" and 72" Tri-plate cutter deck

- Side discharge
- Manual lift _____
- Double v-belt _____
- Anti-scalp rollers _____
- Cutting height from 1" to 6", in ¼" increments
- Deck height adjustment from driver's seat

10. SEAT: adjustable suspension, with seat belt

11. TIRES:

- Front, 13x 6.50, four Ply, flat free, radius edge
- Rear, 26x12-12, four ply pneumatic tubeless, turf tread, radius edge

12. MANUALS: 2 operator's

13. WARRANTY:

- Full factory (1 year)
- Engine Warranty (3 year)

MODEL (TYPE)

- SVRII-36A-19FX

1. Stand-On Mowers with 36" deck

2. Items 3-13 are the same.

2. ENGINE: 19hp Kawasaki 600FX, air-cooled engine

- Overhead v-valve, 90 degree V-twin design
- High performance lubrication system
- Electronic spark ignition
- Automatic compression release
- Twin barrel, internally vented carburetor with fuel shut-off solenoid
- Rotating grass screen with metal guard
- Heavy-duty, dual stage canister air filter
- Solenoid-shift electric starter
- Cast iron cylinder liners
- Spin-on oil filter

PROPOSAL FORM

To: Alabama A&M University in Normal AL

Date: _____

In compliance with your Advertisement for Bids and subject to all the conditions thereof, the undersigned

(Legal Name of Bidder)

hereby proposes to furnish all equipment as listed in the specifications for

WORK: SCAG Mowers

in accordance with Specifications, prepared by Alabama A&M University.

BIDDER'S REPRESENTATION: The Bidder declares that it has examined the scope of the Work, having become fully informed, and that it has examined the Specifications (including all Addenda received) for the Work and the other Bid and Contract Documents relative thereto, and that it has satisfied itself relative to the Work to be performed.

ADDENDA: The Bidder acknowledges receipt of Addenda Nos. _____ through _____ inclusively.

Sales Tax: All bids **shall not** include sales taxes, including Base Bid and Alternates.

BASE BID: As shown and specified

(2 each) STTII -61V-31DFI _____

(2 each) STTII-72V-31DFI _____

(1 each) SVRII-36A-19FX _____

Total _____

ALTERNATES: If alternates as set forth in the Bid Documents are accepted, the following adjustments are to be made to the Base Bid: None

CERTIFICATIONS: The undersigned certifies that he or she is authorized to execute contracts on behalf of the Bidder as legally named, that this proposal is submitted in good faith without fraud or collusion with any other bidder, that the information indicated in this document is true and complete, and that the bid is made in full accord with State law. Notice of acceptance may be sent to the undersigned at the address set forth below.

By submitting this bid, the bidder is hereby certifying that they are in full compliance with ACT No. 2006-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the authority may declare the contract void if the certification is false.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Legal Name of Bidder _____

Mailing Address _____

*** By (Legal Signature)** _____

*** Name (type or print)** _____ (Seal)

*** Title** _____

Telephone Number _____

* If other than the individual proprietor, or an above named member of the Partnership, or the above named president, vice-president, or secretary of the Corporation, attach written authority to bind the Bidder. Any modification to a bid shall be over the initials of the person signing the bid, or of an authorized representative.

OFFICE OF FACILITIES

