



AAMU Gift Transmittal Form

Please deliver all funds to Advancement Services, Patton Hall-Room 311

Marketing, Communication & Advancement
309 Patton Building
Normal, AL 35762
(256) 372-8344 office
(256) 372-8345 fax
www.aamu.edu

Prepared By: _____ Ext. _____ Received By: _____

Department/Organization: _____

Please Provide:

- Please attach supporting documentation returned with donation (appeal envelopes, postmarked envelopes, etc.).
- Donor addresses separately if not listed on check/money order, etc.
- Name of contact person for gifts from organizations
- **Phone numbers for gifts of \$1,000.00 and above**

Note: Credit card and e-check donations can be made by clicking the “Give Now” link on the University’s home page.

Note: Please make checks and money orders payable to AAMU Foundation.

Donor Information (Name, Address, Phone #)	Amount	Check or Money Order #	Fund #	Fund Name	Were Goods or Services Provided?	Value of Goods or Services	Description of Goods/Services Received	Donation/Other- If other, please explain.
TOTAL:								

Deliverer's Signature: _____ On behalf of: _____ Date: _____

*Your signature verifies that the information and deposits recorded are accurate.