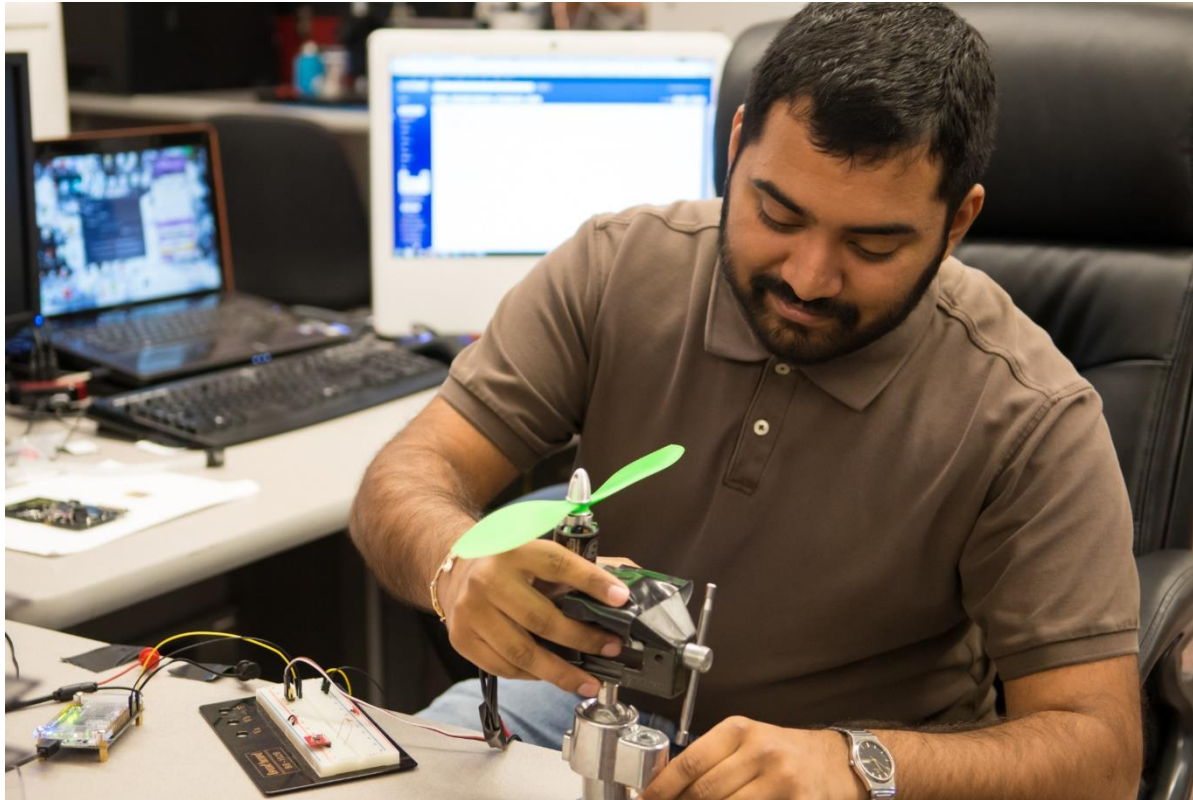


Curricular Practical Training for F-1 Students





Curricular Practical Training

Webinar Content

- Overview
- Eligibility Criteria
- How to Apply

What is Curricular Practical Training?

Curricular Practical Training (CPT)...

- is an **integral part of an established curriculum**. CPT is defined to be alternate work/study, internship, cooperative education, or any other type of **required internship** or practicum which is offered by sponsoring employers through cooperative agreements with the school.
- The purpose of CPT is **NOT** to provide off campus employment for students. CPT authorization is to fulfill an internship requirement of an international student's academic program.

Eligibility Criteria

- Must be in legal F-1 status
- Must have completed one academic year of full-time enrollment
- Not studying English as a second language
- Has secured a training position

NOTE: CPT authorization is only required when the training is inside the United States. For example, a summer internship in a student's home country does not need CPT authorization.

Applying for CPT

STEP	WHO'S RESPONSIBLE	ACTION
1	Student	<p>Completes the CPT authorization form and submits to DSO along with employment offer letter.</p>
2	DSO	<p>Reviews request and determines student's eligibility for CPT.</p>
3	DSO	<ul style="list-style-type: none"> • Authorizes CPT in SEVIS for a specific employer. • Prints and signs Form I-20 with CPT authorization. <p><i>Note: This process may take 10-14 business days.</i></p>
4	Student	<p>Begins work on or after the CPT start date.</p> <p><i>Note: The student cannot start work prior to the start date. All work must end by the CPT end date.</i></p>

IMMIGRATION CRITERIA AND ELIGIBILITY FOR CPT

Work Hours

- CPT may be authorized for part-time (20 hours or less) or full-time employment (more than 20 hours).
- Employment is limited to part-time/20 hours or less during the fall and spring semesters.
- Students authorized for CPT through a Cooperative Education Program (Co-op) for alternating work/study can work full-time during the fall or spring semester if it is their scheduled work term.

IMMIGRATION CRITERIA AND ELIGIBILITY FOR CPT cont'd

Course Enrollment

- Students pursuing CPT during a regular academic term must be enrolled full-time for academic credit (12 hours for undergraduate and 9 hours for graduate students) to maintain F-1 status. Co-op enrollment counts as full-time for F-1 maintenance of status.
- Students authorized for CPT based on an alternating Co-op schedule are required to enroll full-time in coursework in the semester following the period of authorized CPT/Co-op.
- During the summer semester full-time enrollment in coursework is traditionally not required for an F-1 student, unless it is the semester following an alternating Co-op work semester.

Important Note!!!

Students who have been authorized for a cumulative period of **one year or more of full-time curricular practical training** are **ineligible to receive the optional practical training employment benefit**. Part-time curricular practical training does not have an effect on a student's eligibility for optional practical training.

What types of CPT are available at AAMU

- AAMU sponsored Cooperative Education Programs will count for CPT.
- Other opportunities for CPT at AAMU are based on the academic requirements of a particular degree program. Students are expected to work directly with their academic department and/or the Office of Career Development Services and **not** seek employment through employers that do not have co-op agreements with AAMU to facilitate CPT.
- When a student arranges employment outside of co-op, they may be eligible to use their Optional Practical Training work authorization benefit.

**Please
Note!!!**

- DSO processing time for CPT authorization is **10-14 business days.**

Remember.....

- CPT occurs *before* the student's program end date on the Form I-20.
- Training is an integral part of the school's established curriculum.
- DSO authorizes CPT in SEVIS, and the authorization prints on the student's Form I-20.
- Authorization is for *one specific employer and for a specific period of time*.
- Student *must secure the training opportunity before CPT* can be authorized.
- CPT must be authorized before the student can begin work.
- *One year of full-time CPT eliminates* a student's eligibility for OPT

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