



Office of the Registrar
 Alabama A&M University
 204 Patton Building
 Normal, AL 35762
 256-372-5254

Undergraduate Transient Student Form

Date: _____

Name: _____ Banner No. _____
Last First MI

Address: _____
Route, POB, or Number/Street City State Zip

Classification: _____ Major: _____ Phone: _____

This form certifies that the above student is in good standing at Alabama Agricultural and Mechanical University and has been given permission to register for the course(s) below as a transient student at:

 Name of the Institution

 Institution's Complete Address

Alabama A & M University Equivalent			Other Institution's Course(s) to be Taken		
Dept/No.	Course Title	Hrs	Dept/No.	Course Title	Hrs

A "Course Description" of each course listed above from the other Institution must be printed and returned with this form along with a printed "Degree Audit" from Degree Works listing the course/courses.

Semester/Quarter for which permission is being granted: _____
Semester & Year

- It is the responsibility of the student to complete all requirements specified by the above institution as a transient student and to see that the credit is transferred back to Alabama A&M University as soon as it is completed.
- Credit for the course(s) will be accepted in partial fulfillment of degree requirements at Alabama A&M University provide a grade of 'D' or better is earned.
- The University will NOT accept any credits earned at any institution of higher education during a period of Academic Probation/ Academic Suspension. Students within their final 30 hours must also obtain approval from the Vice President of Academic Affairs.
- Criteria for approval includes current enrollment at AAMU and a cumulative GPA of at least 2.00.
- It is the responsibility of the student to return the completed form with a printed course description of each course from the other Institution to the Office of the Registrar located in Room 204, Patton Hall BEFORE attending the transient school.
- The total number of hours taken at another institution and/or AAMU cannot exceed the maximum allowed during the same enrollment term at AAMU – 19 credit hours for Fall and Spring semesters, 10 credit hours for Summer sessions.

 Student Date

 Advisor Date

 Department Chairperson Date

 Vice President, Academic Affairs
 Required for Seniors Only Date