



College of Agricultural, Life and Natural Sciences
Winfred Thomas Agricultural Research Station
372 Walker Lane
Hazel Green, AL 35750
(256) 828-2114 Office
(256) 828-2109 Fax

February 16, 2016

Mr. Jeffrey Robinson, Director
Purchasing Department
Alabama A&M University
Patton Hall, Room 305
Normal, Alabama 35762

Dear Mr. Robinson:

Please, this is a request to have bids submitted for materials and supplies (fertilizer, seeds, chemical, etc....) which are needed for 2016 growing season at the Winfred Thomas Agricultural Research Station, 372 Walker Lane, Hazel Green. Bid prices should include delivery and application of all items as indicated. All bids need to be back by **March 10, 2016**.

Your earliest response to this request will be appreciated. Question concerning the bid request should direct to Ernst Cebert (256-828-2114).

Thank you for your usual and dependable assistance.

Respectfully yours,

A handwritten signature in cursive script that reads 'Ernst Cebert'.

Ernst Cebert, Ph.D.
Research Associate Professor

Check List for Bid Request

Type of Bid:

- ☒ This is a one-time bid.
- ☐ This is a standing bid for ____ months.

Quantity:

- ☐ The quantity specified is exact.
- ☒ The quantity specified is estimated.

Note: Is the quantity defined adequately? If you are specifying a box or carton, how many are included per box or carton?

TECHNICAL SPECIFICATION:

- ☐ N/A The manufacturer of the product(s) is named.
- ☐ N/A The product model or part number(s) is specified.
- ☐ N/A The size(s) is defined.
- ☐ N/A The color/finish is specified.
- ☐ N/A I have attached a written quote provided by a vendor.
- ☐ No I have talked with a vendor concerning this request and my contact person's name is:
- _____

GENERAL INFORMATION:

- ☐ N/A Installation is required by the successful bidder.
- ☐ N/A There is a required delivery date of March 15, 2016.
- ☐ N/A There are particular features of accessory items needed which I have specified.
- ☐ N/A Please require samples to be provided with the bid response.
- ☐ No Samples and/or a demonstration may be required for evaluation purposes.

Check List for Bid Request

☐ N/A There are special services which must be provided by the successful bidder and I have listed them.

☐ N/A Products of this type have previously been tested and I have provided a list of the one which is acceptable.

☐ No I have listed compatibility requirements that are necessary to the successful performance of this product and provided a statement explaining why this is necessary.

Funds Available _____ or _____

If funds are available, list account number to be charged:

I HEREBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS OR PROSPECTIVE BIDDERS IN RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO REFRAIN FROM BIDDING OR OTHER WISE.



AUTHORIZED SIGNATURE (Ink Only)

Dr. Ernst Cebert

TYPED AUTHORIZED NAME

Manager

TITLE OF AUTHORIZED PERSON

CALNS / Winfred Thomas Agricultural Research Station /
NAME OF DEPARTMENT

Check List for Bid Request

Names and Addresses of Suggested Vendor(s)

- 1) Garvin C.T. Seed and Feed Inc.
2215 Holmes Av. NW
Huntsville, Alabama 35816
256-534-5637
- 2) Harvest Feed Mill
4266 Old Railroad Bed Rd.
Harvest, Alabama 35749
- 3) Madison County CO-OP
483 Jack Thomas Rd.
Toney, Alabama 35773
256-828-5360
- 4) Crop Protection Services
25234 Huntsville Brownferry Rd.
Madison, AL 35756
(256) 233-1610

elaine@ctgarvins.com

~~elaine@ctgarvins.com~~

madisoncoop@att.net

256-233-1944

FAX

Bid Items for 2016

List of Items for Bid

Herbicides and Insecticides

- | | |
|--------------------------------|------------------------|
| 1. Round-up (generic) | 40 x 2.5 gal container |
| 2. 2, 4-D | 20 x 2.5 gal container |
| 3. Ignite | 10 x2.5 gal container |
| 4. Pasture guard | |
| 5. Milestone | |
| 6. Chemical spraying per acre. | |

Chemicals should be priced from 1 to 2.5 gallon containers.

Seed and Feeds

- | | |
|----------------------------------|-------------|
| 1. Round –up ready corn | 50 lbs bags |
| 2. Round-up ready soybean (4632) | 50 lbs bags |
| 3. Round-up ready Soybean (4935) | 50 lbs bags |
| 4. Winter Wheat | 50 lbs bags |
| 5. Ky-31 Fescue seed | 50 lbs bags |
| 6. Sorghum Sudangrass seed | 50 lbs bags |
| 7. Trace Mineral salt | 50 lbs |
| 8. Magnesium Blocks | 50 lbs |
| 9. Salt Blocks | 50 lbs |
| 10. All-Purpose Protein Tub | |

Fertilizer/ Lime should be priced per ton (spread)

- | | |
|-----------------------|----------|
| 34-0-0 | 20 tons |
| 34-10-10(with sulfur) | 20 tons |
| 25-12-12(with sulfur) | 20 tons |
| 10-15-45 | 20 tons |
| 28-0-0-5 | 20 tons |
| 9-23-30 (with Sulfur) | 20 tons |
| 34-0-0 (bags) | 2 tons |
| Ag. Limes | 500 tons |

Fencing Materials

- | | |
|--------------------------------------|-----------|
| 1. 6" x 8' Creosote wooden post | 100 posts |
| 2. 6 ½ ft. T-Post | 100 posts |
| 3. Woven Field Fence 12.5 GA, 6"X47" | 20 Rolls |
| 4. 12.5 GA barb wire | 20 rolls |



75266

MADISON COUNTY COOPERATIVE

Post Office Box 68 ~ Hazel Green, AL 35750 ~ 256.828.2010

Date:

3/18/16

1. <input type="checkbox"/> Cash	Buyer's Name	Merchandise Returned	
2. <input type="checkbox"/> Charge		3. <input type="checkbox"/> Credit Account	
	Ala Adm	Sold By:	
QUANTITY	DESCRIPTION	AMOUNT	
✓ 150 Bags	Hsgrow 4632 Roundup Ready Soybeans 15 ⁰⁰ /	9,750.00	
✓ 53 Bags	Pioneer 1319 VHR Roundup Ready Corn 350 ⁰⁰	13,250.00	
		<u>\$1,23,000.00</u>	
			DRIVER
			UNIT
			Lbs PER AC
			TOTAL AC
			SPREAD FEE
			CHEM PER AC
			TRAILER

Bid Items for 2016

List of Items for Bid

Herbicides and Insecticides

- | | |
|--------------------------------|------------------------|
| 1. Round-up (generic) | 40 x 2.5 gal container |
| 2. 2, 4-D | 20 x 2.5 gal container |
| 3. Ignite | 10 x2.5 gal container |
| 4. Pasture guard | |
| 5. Milestone | |
| 6. Chemical spraying per acre. | |

Chemicals should be priced from 1 to 2.5 gallon containers.

Seed and Feeds

- | | |
|----------------------------------|-------------|
| 1. Round –up ready corn | 50 lbs bags |
| 2. Round-up ready soybean (4632) | 50 lbs bags |
| 3. Round-up ready Soybean (4935) | 50 lbs bags |
| 4. Winter Wheat | 50 lbs bags |
| 5. Ky-31 Fescue seed | 50 lbs bags |
| 6. Sorghum Sudangrass seed | 50 lbs bags |
| 7. Trace Mineral salt | 50 lbs |
| 8. Magnesium Blocks | 50 lbs |
| 9. Salt Blocks | 50 lbs |
| 10. All-Purpose Protein Tub | |

Fertilizer/ Lime should be priced per ton (spread)

- | | |
|-----------------------|----------|
| 34-0-0 | 20 tons |
| 34-10-10(with sulfur) | 20 tons |
| 25-12-12(with sulfur) | 20 tons |
| 10-15-45 | 20 tons |
| 28-0-0-5 | 20 tons |
| 9-23-30 (with Sulfur) | 20 tons |
| 34-0-0 (bags) | 2 tons |
| Ag. Limes | 500 tons |

Fencing Materials

- | | |
|--------------------------------------|-----------|
| 1. 6" x 8' Creosote wooden post | 100 posts |
| 2. 6 ½ ft. T-Post | 100 posts |
| 3. Woven Field Fence 12.5 GA, 6"X47" | 20 Rolls |
| 4. 12.5 GA barb wire | 20 rolls |

Bid Items for 2016

<u>Fertilizer/ Lime (priced per ton - spread)</u>				
No.	Item	Quantity	\$/unit	Total Cost
1	Soil Samples	120 (samples by 5-acre grid		
2	As required for 250 acres of corn	---		
3	34-10-10(with sulfur)	20 tons		
4	25-12-12(with sulfur)	20 tons		
5	10-15-45	20 tons		
6	28-0-0-5	20 tons		
7	9-23-30 (with Sulfur)	20 tons		
8	34-0-0 (bags)	2 tons		
9	Ag. Limes	500 tons		

Bid Items for 2016

Fencing Materials				
No.	Item	Quantity	\$/unit	Total Cost
1	6" x 8' Creosote wooden post			
2	6 ½ ft. T-Post			
3	Woven Field Fence 12.5 GA, 6"X47"			
4	12.5 GA barb wire			
5				
6				
7				
8				
9				

Bid Items for 2016

Chemicals*				
No.	Item	Quantity	\$/unit	Cost
1	Round-up (generic)			
2	2, 4-D			
3	Pasture guard			
4	Milestone			
5	Chemical spraying per acre			
6				

*

Seeds & Feeds				
No.	Item	Quantity	\$/unit	Total Cost
1	Round –up ready corn			
2	Round-up ready soybean			
3	Winter Wheat			
4	Ky-31 Fescue seed			
5	Trace Mineral salt			
6	Magnesium Blocks			
7	Salt Blocks			
8	All-Purpose Protein Tub			
9	Strings (for Hay)			



State of Alabama Disclosure Statement

(Required by Act 2001-955)

ENTITY COMPLETING FORM Madison County Co-op

ADDRESS P.O. Box 68

CITY, STATE, ZIP Haral Green Ala 35750

TELEPHONE NUMBER

()

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD AdM University Research Farm

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

This form is provided with:

☐ Contract ☐ Proposal ☐ Request for Proposal ☒ Invitation to Bid ☐ Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐ Yes ☒ No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED
-------------------------	------------------------	-----------------

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐ Yes ☒ No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT
-------------------------	--------------------	-----------------

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY
----------------------------------	---------	-------------------------

OVER

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
--------------------------	---------	---	--

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
----------------------------------	---------

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Cartho Allen
Signature

3/2/16
Date

Maudena A. Payne
Notary's Signature

03/02/16
Date

Aug. 17, 2016
Date Notary Expires
Maudena A. Payne
My Commission Expires
August 17, 2016

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals, State of Alabama in excess of \$5,000.



PURCHASE ORDER
ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
PURCHASING DEPARTMENT
NORMAL, ALABAMA 35762
TELEPHONE: (256) 372-5227 FAX (256) 372-5223

SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS

DATE 01/26/17

Page 1

VENDOR NUMBER A00361974

PURCHASE ORDER
P0056240

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL INVOICES, CORRESPONDENCES, SHIPPING PAPERS, CONTAINERS, AND PACKING LISTS.

MADISON COUNTY COOPERATIVE
12338 HWY 231-431 N.
MERIDIANVILLE AL 35773

MAIL OR EMAIL INVOICES TO:
ALABAMA A. & M. UNIVERSITY ACCOUNTS PAYABLE Rm. 105 Patton Hall NORMAL, ALABAMA 35762 Email: accounts.payable@aamu.edu

SHIP TO:

AAMU Central Receiving
453 Buchanan Way
Normal, Alabama 35762

ATTN:

Marie Buchanan

TERMS

NET 30 DAYS

FOB

PURCHASING CONTACT

Jeffrey Robinson

TELEPHONE

ESTIMATED DELIVERY

01/26/17

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
1	40.00	EA	<i>Bid 2K16-03B</i> Grazon (2,4-D)	83.0000	3,320.00
2	44.00	EA	28-0-0-5	250.0000	11,000.00

Jeffrey L. Robinson

AAMU AUTHORIZED PURCHASING OFFICIAL SIGNATURE

DISCOUNT: .00
ADDITIONAL CHARGES: .00
TOTAL TAXES: .00
TOTAL: 14,320.00

VENDOR COPY



79185

MADISON COUNTY COOPERATIVE
Post Office Box 68 ~ Hazel Green, AL 35750 ~ 256.828.2010

Date: 11-11-16

1. <input type="checkbox"/> Cash	Buyer's Name	Merchandise Returned		
2. <input type="checkbox"/> Charge	H M University	3. <input type="checkbox"/> Credit Account		
		Sold By:		
QUANTITY	DESCRIPTION	AMOUNT		
40 bags	Grazon P&D (2, 4-D)	3,320.00		
44 tons	28-0-0-5	11,000.00		
		14,320.00		
			DRIVER	
			UNIT	
			lbs PER AC	
			TOTAL AC	
			SPREAD FEE	
			CHEM PER AC	
			TRAILER	



75261

MADISON COUNTY COOPERATIVE
Post Office Box 68 - Hazel Green, AL 35750 ~ 256.828.2010

Date: 4/4/16

1. <input type="checkbox"/> Cash	Buyer's Name	Merchandise Returned	
2. <input type="checkbox"/> Charge	Alabama Ad	3. <input type="checkbox"/> Credit Account	
		Sold By:	
QUANTITY	DESCRIPTION	AMOUNT	
40 pigs	Corvostone Plus 48 ⁰⁰ /pig	1,960.00	
20 pigs	2-4-D 63 ⁰⁰ /pig	1,260.00	
150 ACRES	Spraying 7 ⁰⁰ /ACRE	1,050.00	
		4,270.00	
			DRIVER
			UNIT
			lbs PER AC
			TOTAL AC
			SPREAD FEE
			CHEM PER AC
			TRAILER

Note: In order for an alternate bid to be considered, bidders must supply current catalogs or brochures, including pictorials and specifications.

Please indicate your company classification by circling the appropriate initial: Small Business (SB), a Small Disadvantaged Business (SD), a Black Small Disadvantaged Business (BD), a Woman-Owned Small Business (WB), a Woman-Owned Small Disadvantaged Business (WD), a Black Woman-Owned Small Disadvantaged Business (BW), a Large Business (LB), an Individual (IN), Educational (ED), Non-Profit (NP), a Labor Surplus Area Concern (LS), Disabled Veteran-Owned Small Business (DV), Veteran-Owned Small Business (VS), Historically Underutilized Business Zone (UZ), or a Governmental Agency (GV).

F.O.B. Point	TERMS	WARRANTY
AAMU DESTINATION ESTIMATED DELIVERY	YOUR REFERENCE NO.*	QUOTATION EFFECTIVE UNTIL

*Your company reference number, if applicable with this bid quotation.

Certification Pursuant To Act No. 2006-557

Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act No. 2006-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Madison County Corp
COMPANY NAME (TYPE OR PRINT)

256-838-2010
TELEPHONE NUMBER

Carthel Allen
SIGNER'S NAME (TYPE OR PRINT)

256-838-0367
FAX NUMBER

Carthel Allen
SIGNATURE

3/2/16
DATE

Alabama Agricultural and Mechanical University prohibits the installation of asbestos on its campus. Suppliers and contractors will not supply any equipment, material, or supplies, which contain asbestos without prior written approval.

Failure to designate Bid Number and Opening Date on the outside of your sealed envelope containing your bid and more than one bid submitted in this envelope will result in a "No Bid" response in accordance with Alabama Competitive Bid Law 41-16-24 subpart b.

Alabama Agricultural and Mechanical University will not accept faxed bids.

Any product that fails to meet the specifications, performance requirements or compatibility requirements will be rejected and returned to the vendor at no cost to the University.

The University reserves the right to award this contract, in whole, in part, or to reject any and all quotations.

Alabama A & M University is an instrumentality of the State and is federal, state and local tax exempt.

SPECIAL NOTE:

Manufacturer's published product data must be included with your bid response for any alternate offerings. Any exception taken to any portion of this Request for Price Quotation must be stated on the bid response sheets or Alabama A&M University will assume compliance with all requirements as stated. The successful bidder will be responsible and accountable for providing those items as specified in its bid response.

Bid Items for 2016

Fertilizer/ Lime (priced per ton - spread)				
No.	Item	Quantity	\$/unit	Total Cost
1	Soil Samples	120 (samples by 5-acre grid	7.00/acre	
2	As required for 250 acres of corn	---		
3	34-10-10 (with sulfur) 31-10-10-1S	20 tons	533.00/ton	11,060.00
4	25-12-12 (with sulfur)	20 tons	564.00/ton	11,280.00
5	10-15-45 10-15-3S	20 tons	578.00/ton	11,560.00
6	28-0-0-5	20 tons	265.00/ton	5,300.00
7	9-23-30 (with Sulfur) 9-23-24-1S	20 tons	628.00/ton	12,560.00
8	34-0-0 (bags)	2 tons	1725.00/bag	1,380.00
9	Ag. Limes	500 tons	30.00/ton	15,000.00

Bid Items for 2016

Chemicals*				
No.	Item	Quantity	\$/unit	Cost
1	Round-up (generic)	40	49 ⁰⁰ /2 1/2 gal	1,960. ⁰⁰
2	2, 4-D	20	63 ⁰⁰ /2 1/2 gal	1,260. ⁰⁰
3	Pasture guard		298. ⁰⁰ /2 1/2 gal	
4	Milestone			
5	Chemical spraying per acre		7. ⁰⁰ /acre	
6				

*

Seeds & Feeds				
No.	Item	Quantity	\$/unit	Total Cost
1	Round -up ready corn	50	250. ⁰⁰ /Bag	12,500. ⁰⁰
2	Round-up ready soybean	100	65. ⁰⁰ /Bag	6,500. ⁰⁰
3	Winter Wheat			
4	Ky-31 Fescue seed	50	64. ⁰⁰ /Bag	3,200. ⁰⁰
5	Trace Mineral salt	50	8. ⁰⁰ /Bag	400. ⁰⁰
6	Magnesium Blocks	50	16.50 Blk	825. ⁰⁰
7	Salt Blocks	50	6.50 Blk	325. ⁰⁰
8	All-Purpose Protein Tub		53. ⁰⁰ /200#	
9	Strings (for Hay)		29.99/Bundle	

Bid Items for 2016

<u>Fencing Materials</u>				
No.	Item	Quantity	\$/unit	Total Cost
1	6" x 8' Creosote wooden post	100	20.00/post	2,000.00
2	6 ½ ft. T-Post	100	5.00/post	500.00
3	Woven Field Fence 12.5 GA, 6"X47"	20	180.00/roll	3600.00
4	12.5 15.5 GA barb wire	20	46.00/roll	920.00
5				
6				
7				
8				
9				



Company ID Number: 532301

**THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION
MEMORANDUM OF UNDERSTANDING**

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and **MADISON COUNTY COOPERATIVE, INC.** (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts or to verify the entire workforce if the contractor so chooses.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor with the FAR E-Verify clause") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed



Company ID Number: 532301

by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

4. SSA agrees to provide a means of automated verification that is designed (in conjunction with DHS's automated system if necessary) to provide confirmation or tentative nonconfirmation of U.S. citizens' employment eligibility within 3 Federal Government work days of the initial inquiry.

5. SSA agrees to provide a means of secondary verification (including updating SSA records as may be necessary) for employees who contest SSA tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of U.S. citizens' employment eligibility and accuracy of SSA records for both citizens and non-citizens within 10 Federal Government work days of the date of referral to SSA, unless SSA determines that more than 10 days may be necessary. In such cases, SSA will provide additional verification instructions.

B. RESPONSIBILITIES OF DHS

1. After SSA verifies the accuracy of SSA records for employees through E-Verify, DHS agrees to provide the Employer access to selected data from DHS's database to enable the Employer to conduct, to the extent authorized by this MOU:

- Automated verification checks on employees by electronic means, and
- Photo verification checks (when available) on employees.

2. DHS agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.

3. DHS agrees to make available to the Employer at the E-Verify Web site and on the E-Verify Web browser, instructional materials on E-Verify policies, procedures and requirements for both SSA and DHS, including restrictions on the use of E-Verify. DHS agrees to provide training materials on E-Verify.

4. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in the E-Verify program. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.

5. DHS agrees to issue the Employer a user identification number and password that permits the Employer to verify information provided by employees with DHS's database.

6. DHS agrees to safeguard the information provided to DHS by the Employer, and to limit access to such information to individuals responsible for the verification of employees' employment eligibility and for evaluation of the E-Verify program, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security Numbers and employment eligibility, to enforce the Immigration and



Company ID Number: 532301

Nationality Act (INA) and Federal criminal laws, and to administer Federal contracting requirements.

7. DHS agrees to provide a means of automated verification that is designed (in conjunction with SSA verification procedures) to provide confirmation or tentative nonconfirmation of employees' employment eligibility within 3 Federal Government work days of the initial inquiry.

8. DHS agrees to provide a means of secondary verification (including updating DHS records as may be necessary) for employees who contest DHS tentative nonconfirmations and photo non-match tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

C. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system.

2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted regarding E-Verify.

3. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

4. The Employer agrees that any Employer Representative who will perform employment verification queries will complete the E-Verify Tutorial before that individual initiates any queries.

A. The Employer agrees that all Employer representatives will take the refresher tutorials initiated by the E-Verify program as a condition of continued use of E-Verify.

B. Failure to complete a refresher tutorial will prevent the Employer from continued use of the program.

5. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

- If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that

- contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9

- process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer

- should contact E-Verify at 888-464-4218.

- If an employee presents a DHS Form I-551 (Permanent Resident Card) or Form I-766 (Employment Authorization Document) to complete the Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The photocopy must be of sufficient quality to allow for verification of the photo



Company ID Number: 532301

and written information. The employer will use the photocopy to verify the photo and to assist DHS with its review of photo non-matches that are contested by employees. Note that employees retain the right to present any List A, or List B and List C, documentation to complete the Form I-9. DHS may in the future designate other documents that activate the photo screening tool.

6. The Employer understands that participation in E-Verify does not exempt the Employer from the responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures, except for the following modified requirements applicable by reason of the Employer's participation in E-Verify: (1) identity documents must have photos, as described in paragraph 5 above; (2) a rebuttable presumption is established that the Employer has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of any individual if it obtains confirmation of the identity and employment eligibility of the individual in good faith compliance with the terms and conditions of E-Verify; (3) the Employer must notify DHS if it continues to employ any employee after receiving a final nonconfirmation, and is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A) if the Employer continues to employ an employee after receiving a final nonconfirmation; and (5) no person or entity participating in E-Verify is civilly or criminally liable under any law for any action taken in good faith based on information provided through the confirmation system. DHS reserves the right to conduct Form I-9 and E-Verify system compliance inspections during the course of E-Verify, as well as to conduct any other enforcement activity authorized by law.

7. The Employer agrees to initiate E-Verify verification procedures for new employees within 3 Employer business days after each employee has been hired (but after the Form I-9 has been completed), and to complete as many (but only as many) steps of the E-Verify process as are necessary according to the E-Verify User Manual, or in the case of Federal contractors with the FAR E-Verify clause, the E-Verify User Manual for Federal Contractors. The Employer is prohibited from initiating verification procedures before the employee has been hired and the Form I-9 completed. If the automated system to be queried is temporarily unavailable, the 3-day time period is extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability. Employers may initiate verification by notating the Form I-9 in circumstances where the employee has applied for a Social Security Number (SSN) from the SSA and is waiting to receive the SSN, provided that the Employer performs an E-Verify employment verification query using the employee's SSN as soon as the SSN becomes available.

8. The Employer agrees not to use E-Verify procedures for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use not authorized by this MOU. Employers must use E-Verify for all new employees, unless an Employer is a Federal contractor that qualifies for the exceptions described in Article II.D.1.c. Except as provided in Article II.D, the Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. The Employer understands that if the Employer



Company ID Number: 532301

uses the E-Verify system for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its access to SSA and DHS information pursuant to this MOU.

9. The Employer agrees to follow appropriate procedures (see Article III. below) regarding tentative nonconfirmations, including notifying employees in private of the finding and providing them written notice of the findings, providing written referral instructions to employees, allowing employees to contest the finding, and not taking adverse action against employees if they choose to contest the finding. Further, when employees contest a tentative nonconfirmation based upon a photo non-match, the Employer is required to take affirmative steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

10. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo non-match, does not establish, and should not be interpreted as evidence, that the employee is not work authorized. In any of the cases listed above, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, refusing to assign the employee to a Federal contract or other assignment, or otherwise subjecting an employee to any assumption that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo non-match or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 or OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

11. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA, as applicable, by not discriminating unlawfully against any individual in hiring, firing, or recruitment or referral practices because of his or her national origin or, in the case of a protected individual as defined in section 274B(a)(3) of the INA, because of his or her citizenship status. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the unfair immigration-related employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-

Company ID Number: 532301

Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

12. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

13. The Employer agrees that it will use the information it receives from SSA or DHS pursuant to E-Verify and this MOU only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords) to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

14. The Employer acknowledges that the information which it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)), and that any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

15. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, including by permitting DHS and SSA, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a timely and accurate manner to DHS requests for information relating to their participation in E-Verify.

D. RESPONSIBILITIES OF FEDERAL CONTRACTORS WITH THE FAR E-VERIFY CLAUSE

1. The Employer understands that if it is a subject to the employment verification terms in Subpart 22.18 of the FAR, it must verify the employment eligibility of any existing employee assigned to the contract and all new hires, as discussed in the Supplemental Guide for Federal Contractors. Once an employee has been verified through E-Verify by the Employer, the Employer may not reverify the employee through E-Verify.

a. Federal contractors with the FAR E-Verify clause agree to become familiar with and comply with the most recent versions of the E-Verify User Manual for Federal Contractors and the E-Verify Supplemental Guide for Federal Contractors.

b. Federal contractors with the FAR E-Verify clause agree to complete a tutorial for Federal contractors with the FAR E-Verify clause.

c. Federal contractors with the FAR E-Verify clause not enrolled at the time of contract award: An Employer that is not enrolled in E-Verify at the time of a contract award must enroll as a Federal contractor with the FAR E-Verify clause in E-Verify within 30 calendar days of contract award and, within 90 days of enrollment, begin to use E-Verify to initiate verification of employment eligibility of new hires of the Employer who are working in the United States.

Company ID Number: 532301

whether or not assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within 3 business days after the date of hire. Once enrolled in E-Verify as a Federal contractor with the FAR E-Verify clause, the Employer must initiate verification of employees assigned to the contract within 90 calendar days from the time of enrollment in the system and after the date and selecting which employees will be verified in E-Verify or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Employers that are already enrolled in E-Verify at the time of a contract award but are not enrolled in the system as a Federal contractor with the FAR E-Verify clause: Employers enrolled in E-Verify for 90 days or more at the time of a contract award must use E-Verify to initiate verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire. Employers enrolled in E-Verify as other than a Federal contractor with the FAR E-Verify clause, must update E-Verify to indicate that they are a Federal contractor with the FAR E-Verify clause within 30 days after assignment to the contract. If the Employer is enrolled in E-Verify for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within 3 business days after the date of hire. An Employer enrolled as a Federal contractor with the FAR E-Verify clause in E-Verify must initiate verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

e. Institutions of higher education, State, local and tribal governments and sureties: Federal contractors with the FAR E-Verify clause that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), State or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors with the FAR E-Verify clause may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. The provisions of Article II.D, paragraphs 1.a and 1.b of this MOU providing timeframes for initiating employment verification of employees assigned to a contract apply to such institutions of higher education, State, local and tribal governments, and sureties.

f. Verification of all employees: Upon enrollment, Employers who are Federal contractors with the FAR E-Verify clause may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only new employees and those existing employees assigned to a covered Federal contract. After enrollment, Employers must elect to do so only in the manner designated by DHS and initiate E-Verify verification of all existing employees within 180 days after the election.

g. Form I-9 procedures for existing employees of Federal contractors with the FAR E-Verify clause: Federal contractors with the FAR E-Verify clause may choose to complete new Forms I-9 for all existing employees other than those that are completely exempt from this process. Federal contractors with the FAR E-Verify clause may also update previously completed Forms I-9 to initiate E-Verify verification of existing employees who are not completely exempt as long as that Form I-9 is complete (including the SSN), complies with



Company ID Number: 532301

Article II.C.5, the employee's work authorization has not expired, and the Employer has reviewed the information reflected in the Form I-9 either in person or in communications with the employee to ensure that the employee's stated basis in section 1 of the Form I-9 for work authorization has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen). If the Employer is unable to determine that the Form I-9 complies with Article II.C.5, if the employee's basis for work authorization as attested in section 1 has expired or changed, or if the Form I-9 contains no SSN or is otherwise incomplete, the Employer shall complete a new I-9 consistent with Article II.C.5, or update the previous I-9 to provide the necessary information. If section 1 of the Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired subsequent to completion of the Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.C.5, subject to any additional or superseding instructions that may be provided on this subject in the Supplemental Guide for Federal Contractors. Nothing in this section shall be construed to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU, or to authorize verification of any existing employee by any Employer that is not a Federal contractor with the FAR E-Verify clause.

2. The Employer understands that if it is a Federal contractor with the FAR E-Verify clause, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by the E-Verify system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation. The Employer must review the tentative nonconfirmation with the employee in private.

2. The Employer will refer employees to SSA field offices only as directed by the automated system based on a tentative nonconfirmation, and only after the Employer records the case verification number, reviews the input to detect any transaction errors, and determines that the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security Number to SSA for verification again if this review indicates a need to do so. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.

3. If the employee contests an SSA tentative nonconfirmation, the Employer will provide the employee with a system-generated referral letter and instruct the employee to visit an SSA office within 8 Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it

Company ID Number: 532301

determines that more than 10 days is necessary. The Employer agrees to check the E-Verify system regularly for case updates.

4. The Employer agrees not to ask the employee to obtain a printout from the Social Security Number database (the Numident) or other written verification of the Social Security Number from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must print the tentative nonconfirmation notice as directed by the E-Verify system and provide it to the employee so that the employee may determine whether he or she will contest the tentative nonconfirmation. The Employer must review the tentative nonconfirmation with the employee in private.

2. If the Employer finds a photo non-match for an employee who provides a document for which the automated system has transmitted a photo, the employer must print the photo non-match tentative nonconfirmation notice as directed by the automated system and provide it to the employee so that the employee may determine whether he or she will contest the finding. The Employer must review the tentative nonconfirmation with the employee in private.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation received from DHS automated verification process or when the Employer issues a tentative nonconfirmation based upon a photo non-match. The Employer will determine whether the employee contests the tentative nonconfirmation as soon as possible after the Employer receives it.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will provide the employee with a referral letter and instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within 8 Federal Government work days.

5. If the employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will provide the employee with a referral letter to DHS. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary. The Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo non-match, the Employer will send a copy of the employee's Form I-551 or Form I-766 to DHS for review by:

- Scanning and uploading the document, or
- Sending a photocopy of the document by an express mail account (paid for at employer expense).

7. If the Employer determines that there is a photo non-match when comparing the photocopied List B document described in Article II.C.5 with the image generated in E-Verify, the Employer must forward the employee's documentation to DHS using one of the means described in the preceding paragraph, and allow DHS to resolve the case.

Company ID Number: 532301

ARTICLE IV

SERVICE PROVISIONS

SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V

PARTIES

A. This MOU is effective upon the signature of all parties, and shall continue in effect for as long as the SSA and DHS conduct the E-Verify program unless modified in writing by the mutual consent of all parties, or terminated by any party upon 30 days prior written notice to the others. Any and all system enhancements to the E-Verify program by DHS or SSA, including but not limited to the E-Verify checking against additional data sources and instituting new verification procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes. DHS agrees to train employers on all changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual, the E-Verify User Manual for Federal Contractors or the E-Verify Supplemental Guide for Federal Contractors. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials. An Employer that is a Federal contractor with the FAR E-Verify clause may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such a circumstance, the Federal contractor with the FAR E-Verify clause must provide written notice to DHS. If an Employer that is a Federal contractor with the FAR E-Verify clause fails to provide such notice, that Employer will remain a participant in the E-Verify program, will remain bound by the terms of this MOU that apply to participants that are not Federal contractors with the FAR E-Verify clause, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

B. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established procedures or legal requirements. The Employer understands that if it is a Federal contractor with the FAR E-Verify clause, termination of this MOU by any party for any reason may negatively affect its performance of its contractual responsibilities.

C. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as they may determine necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

Company ID Number: 532301

D. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

E. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

F. The Employer understands that the fact of its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

H. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively.



Company ID Number: 532301

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer MADISON COUNTY COOPERATIVE, INC.	
KEITH A GRIFFIN	
Name (Please Type or Print)	Title
Electronically Signed	03/30/2012
Signature	Date
Department of Homeland Security – Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
Electronically Signed	03/30/2012
Signature	Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	MADISON COUNTY COOPERATIVE, INC.
Company Facility Address:	483 JACK THOMAS ROAD
	TONEY, AL 35750
Company Alternate Address:	P. O. BOX 68
	HAZEL GREEN, AL 35750
County or Parish:	MADISON
Employer Identification Number:	630130330



Company ID Number: 532301

North American Industry Classification Systems Code:	111
Administrator:	
Number of Employees:	20 to 99
Number of Sites Verified for:	4
Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:	
<ul style="list-style-type: none">• ALABAMA 4 site(s)	

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	KEITH A GRIFFIN		
Telephone Number:	(256) 828 - 2010	Fax Number:	(256) 828 - 0367
E-mail Address:	kgriffin@mailafe.com		



Knowledge Check Results



Congratulations!



KEITH GRIFFIN (KGRI9899), your score is 100%

KEITH GRIFFIN, you successfully completed this tutorial and passed the E-Verify Knowledge Check on August 04, 2014.

Use your browser's print capability to obtain a copy of this page for your records.

To use E-Verify, select 'Exit Tutorial.'



REMINDER: You must visit 'View Essential Resources' to read the E-Verify User Manual, and you must print and clearly display the 'Notice of E-Verify Participation' and 'Right to Work' posters in all languages supplied by DHS.



PURCHASE ORDER
ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
PURCHASING DEPARTMENT
NORMAL, ALABAMA 35762
TELEPHONE: (256) 372-5227 FAX (256) 372-5223

SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS

DATE 06/08/16

Page 1

VENDOR NUMBER A00361974

PURCHASE ORDER
P0052099

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL INVOICES, CORRESPONDENCES, SHIPPING PAPERS, CONTAINERS, AND PACKING LISTS.

MADISON COUNTY COOPERATIVE
12338 HWY 231-431 N.
MERIDIANVILLE AL 35773

SHIP TO:

AAMU Central Receiving
453 Buchanan Way
Normal, Alabama 35762

ATTN:

Marie Buchanan

MAIL OR EMAIL INVOICES TO:

ALABAMA A & M. UNIVERSITY
ACCOUNTS PAYABLE
Rm. 105 Patton Hall
NORMAL, ALABAMA 35762
Email: accounts.payable@aamu.edu

TERMS

NET 30 DAYS

FOB

PURCHASING CONTACT

Jeffrey Robinson

TELEPHONE

ESTIMATED DELIVERY

06/22/16

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
			BID 2K16-03B #76400		
1	12.00	EA	Round up Generic	49.0000	588.00
2	240.00	SVC	Spraying	7.0000	1,680.00

Jeffrey L. Robinson

AAMU AUTHORIZED PURCHASING OFFICIAL SIGNATURE

DISCOUNT: .00
ADDITIONAL CHARGES: .00
TOTAL TAXES: .00
TOTAL: 2,268.00

VENDOR COPY



76400

MADISON COUNTY COOPERATIVE
Post Office Box 68 ~ Hazel Green, AL 35750 ~ 256.828.2010

Date: 5-16-16

R0060274

1. <input type="checkbox"/> Cash	Buyer's Name	Merchandise Returned	
2. <input type="checkbox"/> Charge	Alabama Agri	3. <input type="checkbox"/> Credit Account	
		Sold By:	
QUANTITY	DESCRIPTION	AMOUNT	
12 gals	Roundup - Generic \$49.00	\$588	
240 ACRES	SPRAYING \$7.00	\$1,680	
	Total	\$2,268	
			DRIVER James
			UNIT
			lbs PER AC
			TOTAL AC
			SPREAD FEE
			CHEM PER AC
			TRAILER



PURCHASE ORDER
ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
PURCHASING DEPARTMENT
NORMAL, ALABAMA 35762
TELEPHONE: (256) 372-5227 FAX (256) 372-5223

SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS

DATE 05/24/16

Page 1

VENDOR NUMBER A00361974

PURCHASE ORDER
P0051893

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL INVOICES, CORRESPONDENCES, SHIPPING PAPERS, CONTAINERS, AND PACKING LISTS.

MADISON COUNTY COOPERATIVE
12338 HWY 231-431 N.
MERIDIANVILLE AL 35773

MAIL OR EMAIL INVOICES TO:
ALABAMA A. & M. UNIVERSITY ACCOUNTS PAYABLE Rm. 105 Patton Hall NORMAL, ALABAMA 35762 Email: accounts.payable@aamu.edu

TERMS

NET 30 DAYS
FOB

PURCHASING CONTACT

Jeffrey Robinson
TELEPHONE

SHIP TO:

AAMU Central Receiving
453 Buchanan Way
Normal, Alabama 35762

ATTN:

Marie Buchanan

ESTIMATED DELIVERY

06/07/16

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
			Bid #2K16-03B		
1	1.00	EA	Corm Fertilization consist of 25-12-12 \$11280.00; 9-23-29-15 2\$12580. 34-0-0 \$1380.00	25,200.0000	25,200.00

Jeffrey L. Robinson

AAMU AUTHORIZED PURCHASING OFFICIAL SIGNATURE

DISCOUNT: .00
ADDITIONAL CHARGES: .00
TOTAL TAXES: .00
TOTAL: 25,200.00

VENDOR COPY



R0060146

MADISON COUNTY COOPERATIVE

Post Office Box 68 ~ Hazel Green, AL 35750 ~ 256.828.2010

Date: 11/26/11

1. <input type="checkbox"/> Cash	Buyer's Name H. J. Davis Jr.	Merchandise Returned		
2. <input type="checkbox"/> Charge		3. <input type="checkbox"/> Credit Account		
		Sold By:		
QUANTITY	DESCRIPTION	AMOUNT		
			DRIVER	
			UNIT	
			lbs PER AC	
			TOTAL AC	
			SPREAD FEE	
			CHEM PER AC	
			TRAILER	



PURCHASE ORDER
ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
PURCHASING DEPARTMENT
NORMAL, ALABAMA 35762
TELEPHONE: (256) 372-5227 FAX (256) 372-5223

SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS

DATE 04/12/16

Page 1

VENDOR NUMBER A00361974

PURCHASE ORDER
P0050779

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL INVOICES, CORRESPONDENCES, SHIPPING PAPERS, CONTAINERS, AND PACKING LISTS.

MADISON COUNTY COOPERATIVE
12338 HWY 231-431 N.
MERIDIANVILLE AL 35773

MAIL OR EMAIL INVOICES TO:

ALABAMA A. & M. UNIVERSITY
ACCOUNTS PAYABLE
Rm. 105 Patton Hall
NORMAL, ALABAMA 35762
Email: accounts.payable@aamu.edu

TERMS

NET 30 DAYS

FOB

PURCHASING CONTACT

Jeffrey Robinson

TELEPHONE

SHIP TO:

AAMU Central Receiving
453 Buchanan Way
Normal, Alabama 35762

ATTN:

Marie Buchanan

ESTIMATED DELIVERY

04/18/16

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
			BID #2K16-03B		
1	16.00	GAL	Round up	37.5000	600.00
2	3.00	EA	Verdict	440.0000	1,320.00
3	6.00	EA	Destiny	65.0000	390.00
4	150.00	EA	Spray per 7.00 acres	7.0000	1,050.00

Jeffrey L. Robinson

AAMU AUTHORIZED PURCHASING OFFICIAL SIGNATURE

DISCOUNT: .00
ADDITIONAL CHARGES: .00
TOTAL TAXES: .00
TOTAL: 3,360.00

VENDOR COPY



7-06-16

R0058885

MADISON COUNTY COOPERATIVE

Post Office Box 68 ~ Hazel Green, AL 35750 ~ 256.828.2010

Date: 4-4-16

1. <input type="checkbox"/> Cash	Buyer's Name	Merchandise Returned	
2. <input type="checkbox"/> Charge	Alabama APM	3. <input type="checkbox"/> Credit Account	
		Sold By:	
QUANTITY	DESCRIPTION	AMOUNT	
37.5 gal	2-up 11.250/gal	600	
3 jug	Verdict 4410.00/jug	1,320	
6 jug	Destia 44.500/jug	310	
150 acres	Spraying 7.00/acre	1,050	DRIVER / Driver
			UNIT
			lbs PER AC
			TOTAL AC
			SPREAD FEE
			CHEM PER AC
			TRAILER



PURCHASE ORDER
ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
PURCHASING DEPARTMENT
NORMAL, ALABAMA 35762
TELEPHONE: (256) 372-5227 FAX (256) 372-5223

SEE REVERSE SIDE FOR SPECIAL INSTRUCTIONS

DATE 04/29/16

Page 1

VENDOR NUMBER A00361974

PURCHASE ORDER
P0051221

PURCHASE ORDER NUMBERS MUST APPEAR ON ALL INVOICES, CORRESPONDENCES, SHIPPING PAPERS, CONTAINERS, AND PACKING LISTS.

MADISON COUNTY COOPERATIVE
12338 HWY 231-431 N.
MERIDIANVILLE AL 35773

SHIP TO:

AAMU Central Receiving
453 Buchanan Way
Normal, Alabama 35762

ATTN:

Marie Buchanan

MAIL OR EMAIL INVOICES TO:

ALABAMA A. & M. UNIVERSITY
ACCOUNTS PAYABLE
Rm. 105 Patton Hall
NORMAL, ALABAMA 35762
Email: accounts.payable@aamu.edu

TERMS

NET 30 DAYS

FOB

PURCHASING CONTACT

Jeffrey Robinson

TELEPHONE

ESTIMATED DELIVERY

05/13/16

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
			Bid #2K16-03B		
1	53.00	EA	Pioneer 1319 YHR Round up Ready Corn	250.0000	13,250.00
2	150.00	EA	Asgrow 4632 Round up Ready Soybeans	65.0000	9,750.00

Jeffrey L. Robinson

AAMU AUTHORIZED PURCHASING OFFICIAL SIGNATURE

DISCOUNT: .00
ADDITIONAL CHARGES: .00
TOTAL TAXES: .00
TOTAL: 23,000.00

VENDOR COPY

