



## Procedure 4.3: Delegation of Authority for Employment, Discipline, and Termination of Personnel

Volume 4: Legal

Managing Office: Office of the President

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### I. PROCEDURE

Pursuant to Section 16-49-23 of the Code of Alabama, the Bylaws of the Board of Trustees of Alabama Agricultural and Mechanical University, and consistent with the organizational chart of the University, the President of the University designates the following individuals as Senior Personnel Officers for the division(s) indicated with authority for the discipline, approval of employment and termination of personnel as follows:

1. **The 1890 Alabama Cooperative Extension Service (ACES) Administrator**—The Extension Programs
2. **Provost and Vice President for Academic Affairs**—Division of Academic Affairs
3. **Vice-President of Business and Finance**—Divisions or Offices of Business and Finance, Student Affairs, Marketing, Communications and Advancement; Chief Information Office; Title III Programs; Emergency Preparedness; and Human Resources
4. **Vice-President of Research and Economic Development** – Division of Research and Economic Development

The authority for all personnel actions for the following positions is not delegated and remains with the president:

1. General Counsel
2. Athletic Director
3. Chief of Staff/Compliance Officer
4. Special Assistant to the President

5. Athletic Compliance
6. Provost and Vice President for Academic Affairs
7. Vice President for Business and Finance
8. Vice President for Student Affairs
9. Vice President for Research and Economic Development
10. Vice President for Marketing, Communications, and Advancement
11. Chief Information Officer
12. The 1890 Alabama Cooperative Extension Service (ACES) Administrator
13. Director of Alabama Cooperative Extension System