



## Procedure 4.3: Delegation of Authority for Employment, Discipline, and Termination of Personnel

Volume 4: Legal

Managing Office: Office of the President

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### I. PROCEDURE

Pursuant to Section 16-49-23 of the Code of Alabama, the Bylaws of the Board of Trustees of Alabama Agricultural and Mechanical University, and consistent with the organizational chart of the University, the President of the University designates the following individuals as Senior Personnel Officers for the division(s) indicated with authority for the discipline, approval of employment and termination of personnel as follows:

1. **Provost and Vice President for Academic Affairs**—Division of Academic Affairs, Division of Research and Economic Development and Division of Student Affairs
2. **Vice-President of Business and Finance**—Divisions or Offices of Business and Finance, Marketing, Communications and Advancement; Information Technology Services; General Counsel; Title III Programs; Emergency Preparedness; and Human Resources

The authority for all personnel actions for the following positions is not delegated and remains with the president:

1. General Counsel
2. Athletic Director
3. Special Assistant to the President
4. Athletic Compliance

5. Provost and Vice President for Academic Affairs
6. Vice President for Business and Finance
7. Vice President for Student Affairs
8. Vice President for Research and Economic Development
9. Vice President for Marketing, Communications, and Advancement
10. Chief Information Officer
11. The 1890 Alabama Cooperative Extension Service (ACES)  
Administrator
12. Director of Alabama Cooperative Extension System