



Division of Student Affairs
Patton Hall, Room 205
(256) 372-5233 Office
(256) 372-5952 Fax

Conditional Admissions Policy- Transfer Students

Purpose: The purpose of this policy is to permit potential transfer applicants conditional admissions to the University

Problem: Currently, transfer students must wait until their full application package is complete until they can be granted admission to the University. This results in students applying to other post-secondary institutions and possibly attending those institutions because of the University's delayed admissions process for transfer students. With this policy, students will receive a conditional acceptance, provided that they complete an application and have the requisite scores on their transcripts. Students will be required to submit a final transcript from all post-secondary institutions before receiving full admittance to the University.

Policy: Transfer students who have not submitted official transcripts from all previously attended post-secondary institutions, may be granted Conditional Admission. Conditionally admitted students will not be allowed to enroll for a second semester, unless all required admission records have been received prior to registration for the subsequent semester. If all required admissions records have not been received, the grades will be reported on the transcript, but the transcript will read CONTINUED ENROLLMENT DENIED PENDING RECEIPT OF ADMISSIONS RECORDS. This notation will be removed from the transcript only upon receipt of all required admissions records.

Procedure: To be fully accepted as a transfer student to Alabama A&M University, one must have attended a post-secondary institution that is accredited by an agency that is recognized by the United States Department of Education and earned a minimum of 12 transferrable semester hours or 18 transferable quarter hours and with a minimum grade point average (GPA) of 2.0 on a 4.0 scale. Good academic standing from the last institution attended is required. Official transcripts of all coursework completed at each institution must be submitted.

A transfer student can be granted conditional (provisional) acceptance based on official and authentic unofficial copies of the college transcript(s). The student's official college transcript(s) must be submitted prior to the first day of attending classes. The student's final GPA must reflect a minimum of 2.0 on a 4.0 scale.