



E-Consultation

The best consultations are those that are face to face. However, thanks to modern technology, face to face is not the only way we can help you! In addition to the many other services offered at The “Write Place,” you can also have your writing reviewed virtually by one of our “Write Place” tutors.

Follow these steps to get writing assistance by email!

1. Go to The “Write Place” website at <http://www.aamu.edu/academics/academic-support-retention/writing-center/>
2. Under “Book Your Appointment” select E-consultation
3. Select “Submit Your E-consultation Request Here” and complete the form
4. **You will receive a confirmation e-mail from The Write Place with instructions for uploading your essay** (*you will also receive an automatically generated confirmation of your submitted form, but do not reply to this email*)
5. **Reply to The “Write Place” email** and upload a copy of your draft
6. Put your first and last name in the subject line of the email
7. Attach your paper or draft as a **WORD DOCUMENT** (if you don’t have word, save as .txt or .rtf file—NO .PDF, .JPG or .PNG!)
8. Allow 48 hours for response from a “Write Place” tutor (although it will usually take less time to receive a response)

Please remember the writing center is not an editing service. Your paper will not be edited and returned to you error free. Our job is to help you better understand and improve your writing. Thus, you can expect from us suggestions on how you can improve the overall format, structure, validity, and content.

We encourage you to come by The “Write Place” when you can to speak to a tutor directly. Walk-ins are welcome or you can schedule an appointment through GradesFirst. You can also schedule a Zoom conference by going to our website: <http://www.aamu.edu/academics/academic-support-retention/writing-center/>