

ALABAMA A&M UNIVERSITY  
UNDERGRADUATE SOCIAL WORK PROGRAM

PRE-PLACEMENT INTERVIEW

Name of Agency: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Extension \_\_\_\_\_

Agency Director: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Degree: \_\_\_\_\_

Waiver of Degree Requirement: \_\_\_\_\_yes \_\_\_\_\_no

If yes, identify related degree, licensure(s) and/or direct practice experience:

Brief description of generalist practicum:

On \_\_\_\_\_, at \_\_\_\_\_  
(date) (time) (student's name)

had his/her pre-placement interview with me and my staff to determine the suitability of completing a 480 hour practicum at this setting during the \_\_\_\_\_ academic year. She/he were fully informed of the learning and service opportunities available through a supervised field placement. After careful consideration the student and I have agreed \_\_\_\_\_ have not agreed \_\_\_\_ to confirm this agency for field instruction, commencing \_\_\_\_\_.  
(date)

\_\_\_\_\_  
Agency Representative date

\_\_\_\_\_  
Field Student date