

# AAMU/UAH Regional In-Service Center

## PowerSchool Course Instructor-Led Template



**AAMU**  **UAH**

**Regional Inservice Center**

'We are what we repeatedly do. Excellence, then is not an act, but a habit.'

<b>Course Title</b>	
<b>Course Description</b> <i>Describe the professional study and include the purpose, activities required and estimated contact hours.</i>	
<b>Course Date(s)</b> <i>If the course has multiple sessions, please list all dates here.</i>	
<b>Course/Session Time</b>	Start: _____ End: _____
<b>Course Location</b> <i>List the location and address. If the session is virtual, please list the video-conference link in this space. If a password will be required to enter the video-conferencing software, please list the link and password.</i>	
<b>Course Evaluation</b> <i>Describe how participants will effectively acquire, implement and use the knowledge gained to improve student achievement.</i>	

<b>Office</b>	AAMU/UAH RIC
<b>Course Provider</b>	Default Provider
<b>Credit Type</b>	<p>_____ Clock Hours</p> <p>_____ PLU</p> <p>_____ ACLD PLU</p> <p>_____ Information Only</p> <p><b>*** Include the number of hours next to the credit type.</b></p>
<b>Prerequisites</b>	
<b>Notes</b> <i>Include facilitator(s) names and contact information—including email address(es). Also include any important things they need to bring to the session or do before or before the session -- e.g. homework, bring a book, bring notebook, bring data, provide directions or parking pass info, etc.</i>	
<b>Course Survey</b>	ALSDE by default
<b>Delivery Time Frame</b> <i>(select ONE choice)</i>	<p>_____ Single day (information only, no credit)</p> <p>_____ Single Day (earned credit)</p> <p>_____ Multiple Days (information only, no credit)</p> <p>_____ Multiple days (earned credit)</p>

<b>Method of Delivery</b> <i>(select ONE choice)</i>	<input type="checkbox"/> Blended-Online and Face to Face <input type="checkbox"/> Book Study <input type="checkbox"/> Distance Learning <input type="checkbox"/> Institute/In-service <input type="checkbox"/> Regional/State/National Conference <input type="checkbox"/> Site Visit <input type="checkbox"/> Workshop(s) Face to Face
<b>Is the training high priority?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is the training data informed?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is the training evidenced based?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Allow participants to register in multiple sessions of the same course?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Only allow one section completion per user</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

*Attach any flyers, agendas, files, etc. you want attached to your PowerSchool session. See email address below.*



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For questions about this form or any PowerSchool related questions, please email [aamuuahricpowerschool@gmail.com](mailto:aamuuahricpowerschool@gmail.com) or call (256) 372-5771