

Need Help?

Call ITS @ 256.372.4357
or email us at
helpdesk@aamu.edu



Logging into myBulldog Alerts

1. Login into the myBulldog Alerts Portal using your AAMU email address and Password you created when registering into the Portal for the first time.

Click **“Login”**.

Welcome Faculty, Staff, and Students!

First time users must click on "Sign Me Up!" located on the right to create an account. You will be asked to provide your name, AAMU email address and create a password for your new account.

By default, all faculty, staff and students are enrolled to receive emergency alerts based on your AAMU email and primary number provided in Self-Service Banner. To Opt-Out of receiving emergency alerts visit the [myBulldog Alerts information page](#).

To subscribe to outreach alerts and manage alert preferences (email, mobile, text message), click on "Login" located on the right. You will need to know information associated with your AAMU University account: phone number, A-Number and AAMU email address (students:emailname@bulldogs.aamu.edu and faculty/staff: firstname.lastname@aamu.edu).

Please make sure your contact information is up to date in Self-Service Banner to ensure you receive the most current emergency alerts. For more details visit the [myBulldogs Alerts information page](#).

Email:

Password:

[Forgot your password?](#)

Remember me

or [Sign Me Up!](#)

2. After logging into the Portal you can manage **account information**, **subscriptions** and **media device** preferences by selecting **“Click Here”**, **“Edit Contact Information”** or **“Contact Info”** at the top right drop down menu below your name.

Home Test User

contact info

subscription

user settings

sign out

Hi Test User,

Thank you for registering with AAMU Bulldog Alerts.
Your account email address is: helpdesk@aamu.edu.

You may [Click Here](#) to manage all of your contact information and subscription preferences.

Sincerely,

AAMU Bulldog Alerts
Account Administration

Welcome to the myBulldog Alerts Portal.

Test User

You are currently registered to receive information from the following institutions:

ALABAMA A and M UNIVERSITY

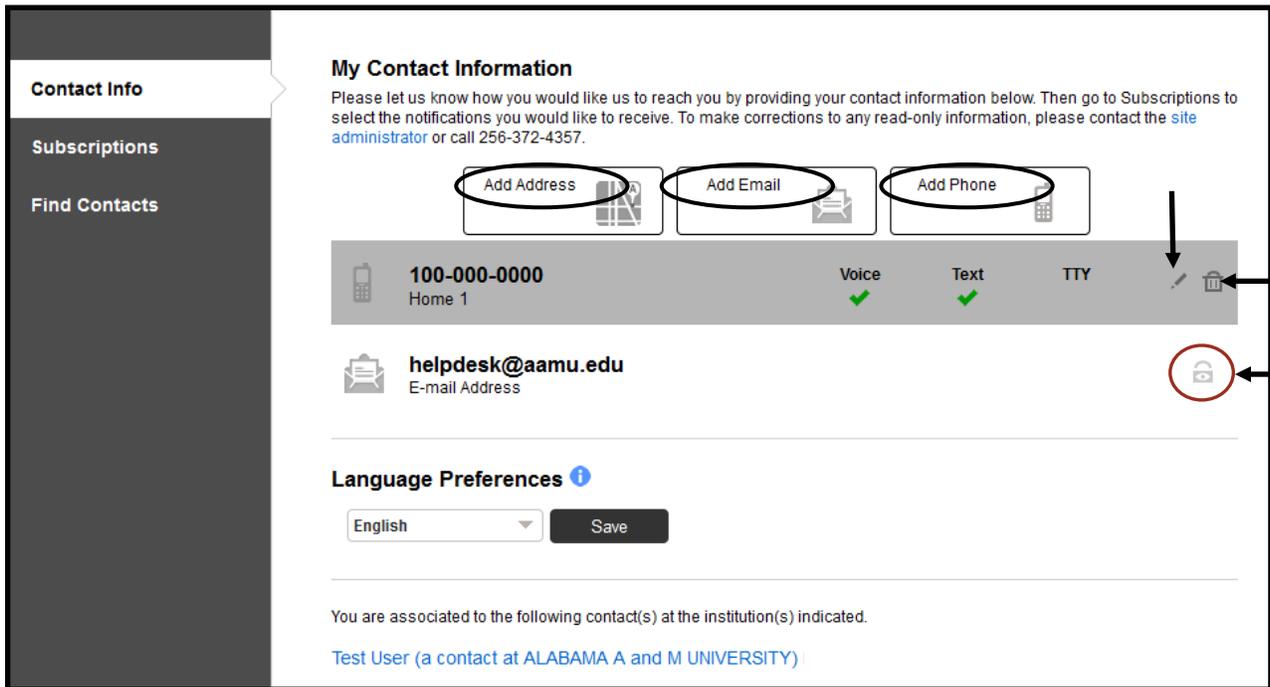
[Edit contact information](#)

3.

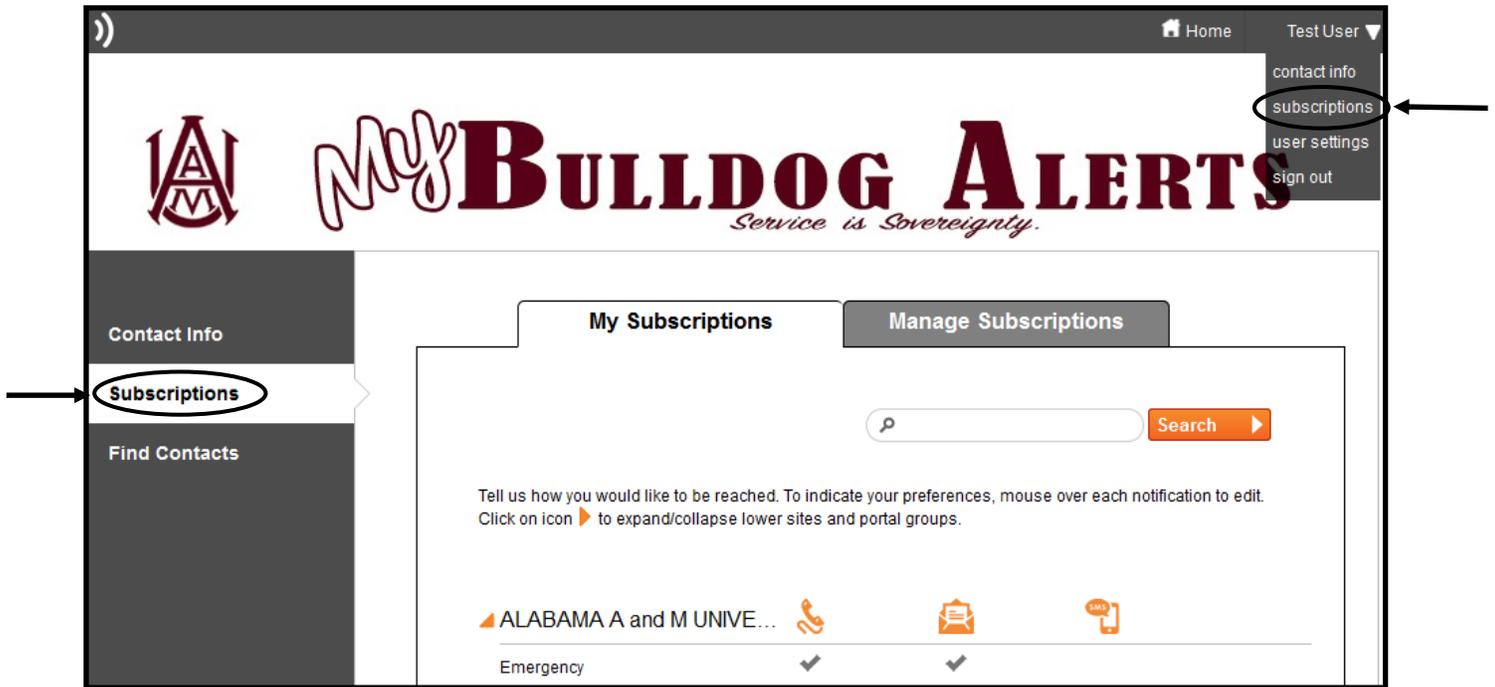
- A. Click on the “Add Address”, “Add Email” or “Add Phone” tabs to add, change or update information. Click “Save” when done.
- B. Edit a device by clicking on the (Pencil Icon) to edit. Be sure to click “Save” after Completing.
- C. Remove a device by clicking on the (Trash Can Icon).

Note: You can not change the information next to the profile that has a **lock symbol**. You can only update this information in **Self-Service Banner**. You can edit or delete any preferences that does not have a lock symbol associated.

If you change Language Preferences, click “Save”.

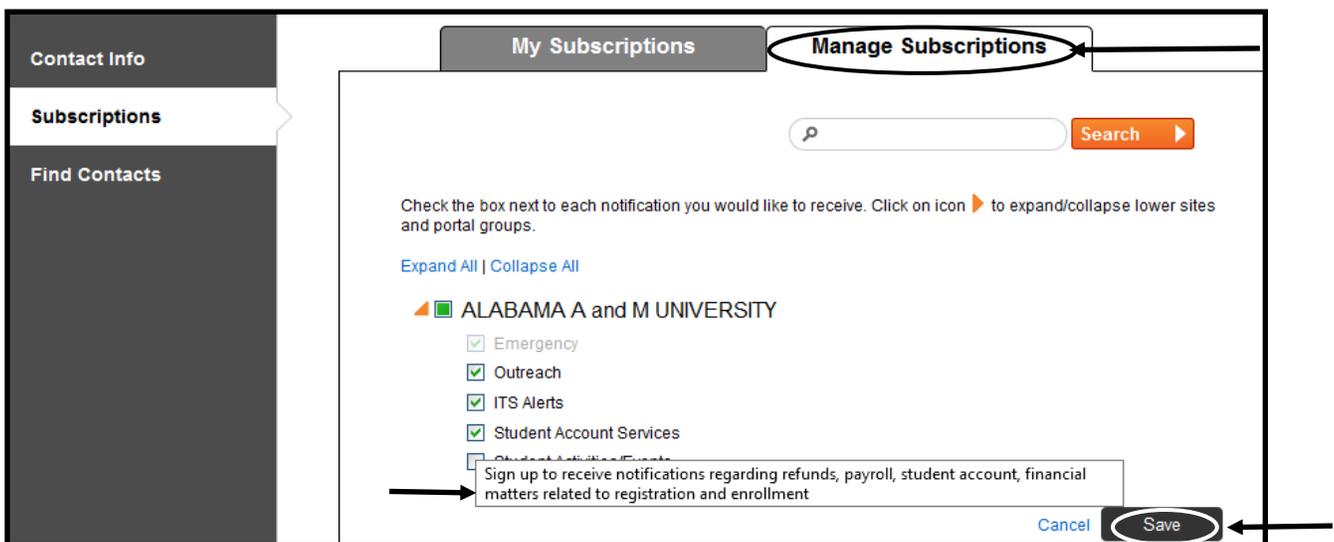


4. On the “My Contact Information” screen:
Select “Subscriptions” tab from the left menu panel or “Subscriptions” at the top right drop down below your name.



5. Click on the “Manage Subscriptions” tab. Select your subscriptions by checking the box next to the alerts group you would like to join. You can get information on a group by hovering your mouse over the name of the message group.

Note: By subscribing to any message group, you will be automatically opted– in to receive “Emergency Alerts”. To completely opt-out of any message alerts submit the **myBulldog Alerts Opt-Out Form** or call **1-855-502-7867**, both methods will opt you out from all alerts. Click “Save”.



Note: You must check the “Outreach” box to receive sub-group alerts, i.e. Student Account Services, Student Activities, and etc.

6. Alert Message Group Descriptions

You may read a description of a specific alert message group by clicking on the information icon next to the message group name.

Contact Info

Subscriptions

Find Contacts

My Subscriptions | **Manage Subscriptions**

Search

Tell us how you would like to be reached. To indicate your preferences, mouse over each notification to edit. Click on icon ▶ to expand/collapse lower sites and portal groups.

Subscription Group	Phone	Email	SMS	Actions
Emergency	✓	✓		
Outreach	✓	✓		edit
ITS Alerts	✓	✓		edit
Student Account Services	✓	✓		edit

Sign up to receive notifications regarding refunds, payroll, student account, financial matters related to registration and enrollment

7. Sign Out of Portal

Home | Test User

contact info

subscriptions

user settings

sign out

MY BULLDOG ALERTS

Service is Sovereignty.