**Protecta Bulldog**

Huntsville, AL • protecta@bulldogs.aamu.edu • 123-450-0012

**SUMMARY**

**Graduating Senior** and **Criminal Justice major** seeking an entry-point career opportunity

* Naturally inquisitive with desire to research and solve problems
* Familiar with dispatching and ticket issuance protocol
* Tech savvy – mastery of Microsoft Office Suite and Point of Sale systems
* Bilingual: Spanish

**EDUCATION**

Alabama A&M University Normal, AL

B.S., Criminal Justice May 20xx

GPA: 3.6

**Related Coursework:**

 Introduction to Criminal Justice| Rules of Evidence | Criminal Law and Procedure | Introduction to Corrections Elementary Behavioral Statistics | Criminology | Social Research

**INTERNSHIP EXPERIENCE**

**Huntsville Police Department Summer 20xx**

* Exceeded the 80-hour requirement by 25% by providing 200 hours of service with the xxx Police Department
* Gained a full understanding of how a police officer operates
* Observed dispatcher to understand that role
* Learned how to issue tickets and respond to appeals
* Assisted with crowd patrol at major events
* Shadowed a lieutenant and captain to learn more about management roles within the police force
* Engaged detainees to discuss choices and consequences of destructive behavior; listened attentively to understand their perspective

**WORK EXPERIENCE**

**ACB Homecare** | **Caregiver**, **Huntsville, AL Aug. 20xx – June 20xx**

* Provided companionship and home-based assistance to clients with early staged dementia
* Ensured that clients were fed and well-groomed and that medication was taken on time
* Engaged clients in daily activities to maintain mobility and motivation
* Transported clients to medical appointments as needed

**Stylish Dressing** | **Cashier, Huntsville, AL March 20xx – June 20xx**

* Provided prompt and friendly check-out service to conclude guests’ shopping experience
* Answered customer’s questions, resolved issues and provided information on store policies
* Checked cash drawers at the beginning of shifts to ensure correct amounts and adequate change
* Processed merchandise returns and exchanges

**Activities and Community Service:**

Member, Criminal Justice & Sociology Club Fall 20xx – Present

United Way Volunteer June 20xx – August 20xx