**Protecta Bulldog**

123 Safeway Drive – Huntsville, AL 35816 • protecta@bulldogs.aamu.edu • 123-450-0012

**Summary**

**Graduating Senior** and **Criminal Justice major** seeking an entry-point career opportunity

* Naturally inquisitive with desire to research and solve problems
* Familiar with dispatching and ticket issuance protocol
* Tech savvy – mastery of Microsoft Office Suite and Point of Sale systems
* Bilingual: Spanish (conversational)
* Proven ability to remain calm and diffuse conflict in high-stress situations

**Education**

Alabama A&M University Normal, AL

B.S., Criminal Justice May 20xx

**GPA: 3.1/4.0**

**Internship Experience**

Exceeded the 80-hour requirement by 25% by providing 200 hours of service with the xxx Police Department. Gained a full understanding of how a police officer operates. Observed dispatcher to understand that role. Learned how to issue tickets and respond to appeals. Assisted with crowd patrol at major events. Shadowed a lieutenant and captain to learn more about management roles within the police force. Engaged detainees to discuss choices and consequences of destructive behavior; listened attentively to understand their perspective.

**Work Experience**

**ACB Homecare** | **Caregiver**, Huntsville, AL Aug. 20xx – June 20xx

* Provided companionship and home-based assistance to clients with early-staged dementia
* Ensured that clients were fed and well-groomed and that medication was taken on time
* Engaged clients in daily activities to maintain mobility and motivation
* Transported clients to medical appointments as needed

**Stylish Dressing** | **Cashier,** Huntsville, ALMarch 20xx – June 20xx

* Provided prompt and friendly check-out service to conclude guests’ shopping experience
* Answered customer’s questions, resolved issues and provided information on store policies
* Checked cash drawers at the beginning of shifts to ensure correct amounts and adequate change
* Processed merchandise returns and exchanges

**Activities and Community Service:**

Member, Criminal Justice & Sociology Club, 20xx – Present

United Way Volunteer, June 20xx