**Politica Sienz**

100 Drake Drive Unit 66 – Normal, AL 35762 • (334) 520-0944 • politica@bulldogs.aamu.edu

Motivated **Political Science Major** seeking an internship within a legal setting

* Proficient in **Microsoft Office Suite** and **PowerPoint**
* Familiar with **research, data analysis** and the **preparation of case summaries** gained through internships
* Exceptional **verbal** and **written communication skills**
* First-Aid and CPR certified

**EDUCATION**

Alabama A&M University Normal, AL

**B.S., Political Science,** May 20xx

Kennedy King Community College Chicago, IL

**A.S., General Studies** May 20xx

**Related Coursework:** Comparative Government • American Government • State and Local Government

**INTERNSHIP EXPERIENCE**

**Office of the District Attorney** Chicago, IL June/20xx – August/20xx

**District Attorney Intern**

* Shadowed attorneys and investigators, wrote case summaries, typed reports and learned how to apply case law
* Observed preliminary hearings, docket calls, arraignments and trials
* Peer-reviewed cases summaries, stamped folders and performed administrative duties as assigned

**U.S. Department of Energy MES Program** | ***Intern***, Chicago, IL May 20xx – Aug. 20xx

* Conducted research on samples collected from Illinois River
* Analyzed data to better understand environmental disturbances along river
* Visited water treatment plants, collected soil and water sediments to understand impact of unclean water on communities

**WORK EXPERIENCE**

**Best Books | Cashier,** Huntsville, AL Jan./20xx– May/20xx

* Shelved and sold books and assisted customers with research
* Upsold menu items, beverages, desserts and other store merchandise to increase profits
* Processed payments and responded appropriately to address guest concerns

**LEADERSHIP + ACTIVITIES**

* **Bulldog Times Magazine,** College Features Editor
* **Pre-Alumni Association,** Member
* **Pre-Law Society,** Secretary