**IMA BULLDOG**

123 Safeway Drive, Huntsville, AL 35816 • protecta@bulldogs.aamu.edu • 123-450-0012

Ambitious ***Pre-Elementary Education student*** seeking a career opportunity to utilize the knowledge and skills gained academically and experientially.

**EDUCATION**

Alabama A&M University Normal, AL

**B.S., Pre-Elementary Education** December 20xx

***Related Courses:***

Introduction to Exceptional Learners • Test & Measurements • Math for Elementary Teachers

Elementary School Organization • Methods of Teaching Reading • Management of Classroom Behavior

**CERTIFICATIONS**

Praxis I, 2018

American Red Cross, Standard First Aid and CPR, 2017-present

**EXPERIENCE**

**After School Assistant** | **Appleton,** *After School Care Program* - Huntsville, AL 8/20xx - present

* Manage a classroom of 25 students, by establishing rules, standards and mutual respect
* Promote physical, mental and social development by leading games and outdoor recreational activities
* Complete required paperwork including meal count sheets and attendance logs

**Direct Care Service Provider** | **Ability Plus** - Madison, AL 8/20xx - 5/20xx

* Served the needs of 8 individuals with emotional, mental and physical disorders
* Observed and recorded client’s behavior, daily routines and health on a day-to-day basis
* Reviewed daily lesson plans and chores with clients

**Cashier** | **Burger King** - Birmingham, AL (*seasonal*) 6/20xx- 7/20xx

* Operated computerized register to ensure accurate commerce transactions
* Received payments by cash, check and credit cards; issued receipts and change
* Balanced cash drawer by counting cash at beginning and end of work shift
* Maintained overall appearance and cleanliness of store

**PROFESSIONAL DEVELOPMENT WORKSHOPS**

Alabama Mathematics, Science & Technology Initiative, 20xx

Alabama Reading Initiative, 20xx